

CITY OF LAKEWOOD
HISTORIC PRESERVATION COMMISSION
STUDY SESSION MINUTES
September 21, 2021

Commissioners Present:

Jessica Pierce
Heather Peterson
Kelly Cvanciger
Nicole Lane

Commissioners Absent:

Rebecca Silva
Poppie Gullett

Staff Present:

Alexis Moore, Principal Planner
Shannon Terrell, Associate Planner

Guests Present:

Jon Hostager
Leah Andrews
Leigh Peters

ITEM 1: CALL TO ORDER

Chairperson Lane called the meeting to order at 6:33 p.m. The meeting was held virtually using Zoom and recorded. The recording of the meeting is available upon request from the Secretary to the Commission through the Planning Department.

ITEM 2: GUEST INTRODUCTIONS (IF ANY) AND PUBLIC COMMENTS RECEIVED BEFORE THE MEETING ON ANY ITEM NOT ON THE AGENDA

Three guests were present for the meeting: Jon Hostager, new Historic Preservation Commissioner, Leah Andrews, Morse Park resident, and Leigh Peters, Morse Park resident.

ITEM 3: APPROVAL OF MEETING MINUTES – July 20, 2021

Commissioner Cvanciger moved to approve the meeting minutes and the Commission approved the minutes unanimously.

ITEM 4: STAFF UPDATE

New Commissioner – Jon Hostager

Ms. Moore introduced Jon Hostager as new Commissioner for the Historic Preservation Commission. City Council is expected to approve his designation on September 27, 2021 and

he will be official at the next HPC meeting. The HPC welcomed the new Commissioner.

2021 CLG Annual Reporting – Trainings

Ms. Terrell informed the Commission that the State's Certified Local Government report is due November 1, 2021, for the fiscal year from October 1, 2020 to September 30, 2021. Ms. Terrell asked the Commission to email any CLG approved trainings they have attended over the past year for the report. The Commission also discussed their proudest accomplishments of the past year, including the research effort for the Morse Park neighborhood, the Preservation Month event and Scavenger Hunt, and the review of the 2012 Historic Preservation Plan.

ITEM 5: COMMISSION UPDATES/GENERAL BUSINESS

Lakewood Historical Society

Commissioner Pierce had no new updates and will continue to attend Lakewood's Historical Society's monthly meetings and update the Commission as needed.

Outreach Letter Committee Update

No new updates.

HLBP Presentation Luncheon: November 9th 12:00pm – 2:00pm

Chairperson Lane informed the Commission that she will be presenting with Commissioner Silva at the Heritage Lakewood Belmar Park Luncheon on November 9th. Ms. Lane stated they will be presenting on the history of the architecture in Lakewood, including background on the Commission, case studies, and highlighting projects the Commission has been involved with. The Commission discussed a list of historic properties worth mentioning in the presentation, including the Hospice of Saint Johns, Davies Chuck Wagon, O'Kane Farm, and the Lasse House.

ITEM 6: MORSE PARK NEXT STEPS

Morse Park Survey Plan History – brief staff overview

Ms. Moore provided a background of the Morse Park Survey Plan, stating that the plan was completed in June 2020 and identified several recommended next steps for further research.

Ms. Moore stated that due to staffing and budget shortages, the city has not been able to apply for a follow up grant to complete the additional research recommendations from the plan. The Commission identified this project as a high priority item for the 2021 work program and created a Morse Park Next Steps work group to continue the research. Commissioners Peterson and Cvanciger volunteered to be on the work group to lead the next steps research effort.

Neighborhood Outreach Update - staff

Ms. Terrell stated that the Morse Park Next Steps work group reviewed the survey priority areas identified in the Survey Plan and conducted a site visit/walking tour of the neighborhood priority areas, led by Commissioners Peterson and Cvanciger, in May. Based on the site visit and review of high priority sites identified in the Survey Plan, Ms. Terrell stated that the Glen Creighton neighborhood was identified as the first area to further research and document.

Ms. Terrell informed the Commission that staff has notified the Morse Park Sustainable Neighborhood group of this current research effort to gain neighborhood feedback and has developed a project website and informational postcard. The project website is available online at www.lakewood.org/MorseParkNextSteps.

Commissioner Research Effort Update

Commissioner Cvanciger informed the Commission that the work group has documented most of the homes within the Glen Creighton neighborhood and has received positive feedback from residents. Commissioner Peterson stated that the work group is developing several reconnaissance level survey forms which should be completed by mid-November. From there, the work group will identify and recommend several properties for further research using intensive level survey forms that require a consultant to complete, when grant funding becomes available. Commissioner Cvanciger informed the Commission that the work group is developing a form to gather additional information on construction history of homes in the neighborhood. The work group should complete their final walk-throughs of the neighborhood in the next few weeks and the form should be available for anyone in the Morse Park neighborhood to complete later this year.

Public Comment

Ms. Andrews asked the Commission if they were interested in looking at the history of individual sites that were not listed in the Survey Plan. Chairperson Lane stated that the intent of the Survey Plan was high-level, and the scope of work did not involve documenting the history of individual properties. Commissioner Peterson stated that the current research effort is focused on collecting address and architectural feature information of homes in the Glen Creighton neighborhood. She added that the form being created is intended to collect building construction history on the Glen Creighton homes for future potential intensive level surveys, but the form could also be completed by anyone in the Morse Park neighborhood to collect more general information.

Ms. Andrews asked the Commission to provide a definition of historic integrity that could be useful for neighbors to better understand the goals of this research effort. The Commission discussed setting goals and expectations of the project to provide clear communication with the residents. Staff and the Commission will continue to update the Morse Park Sustainable neighborhood group once more details become available.

ITEM 7: NEXT MEETING DATE AND TOPICS

The next meeting is scheduled for November 16, 2021, at 7pm. Topics include updates on Morse Park next steps and initial discussion about the 2022 work program.

ITEM 8: ADJOURN

Chairperson Lane closed the meeting at 7:21 p.m.

A handwritten signature in black ink that reads "Nicole Lane". The signature is written in a cursive, flowing style.

Nicole Lane, Chair