



CITY OF LAKEWOOD

BLOCK PARTY PERMIT

Lakewood Civic Center

A block party permit allows the applicant to temporarily barricade a street.

ADDITIONAL DOCUMENTS REQUIRED WITH APPLICATION

- Map/drawing showing the area to be blocked off
- Statement of permission from the people that live in the area where the block party is being held. Provide a list of handwritten signatures along with addresses of each resident being blocked from vehicle access.

FEE REQUIRED FOR INITIAL APPLICATION

- \$25.00 nonrefundable application fee
- \$ 5.00 permit fee

APPROVAL OF PERMIT

After completion of the application, the application is routed to Traffic Engineering and the Police Department for their approval. This routing process may take up to 10 days. You will be notified by the City Clerk's Office of the approval/disapproval of the application.

Please note: If barricades are recommended by Traffic Engineering, you can contact a barricade company for further information. It is your responsibility to barricade the streets, **not** the City of Lakewood.

If you have any questions regarding Block Party Permits, please call the City Clerk's Office at 303-987-7080.

CITY OF LAKEWOOD

**City Clerk's Office
Lakewood Civic Center
480 S. Allison Parkway
Lakewood, CO 80226-3127
Phone: 303-987-7080
Fax: 303-987-7088
TDD: 303-987-7057**

CITY OF LAKEWOOD
BLOCK PARTY APPLICATION

Name: _____

Address: _____

Phone: _____

Is the applicant the person responsible for this activity? _____

If not, list name, address and phone number of each person in charge:

Email Address (if you would like to receive permit via Email)

Date of the Activity _____ Time (Start to finish) _____

Location of Activity: (Describe location in detail and provide specific route map)

Describe fully what the activity will consist of, and who or what will be involved:

Applicant Signature

Date