

**EXECUTIVE COMMITTEE MEETING
LAKEWOOD ADVISORY COMMISSION**

January 6, 2021

@ 6:00 p.m.

Virtual Meeting

MINUTES

CALL TO ORDER

Chair Peggy Ralph called the virtual meeting to order at 6:02 p.m.

ROLL CALL

Commissioners Present: Jamie Cornell, Casey Hensley, Nicole Malandri, Kate McBride, and Peggy Ralph were present.

Commissioners Absent: Andrea Gelfuso Goetz

A total of 5 commissioners were present. A quorum was present.

Staff Present: City Clerk Bruce Roome was in attendance.

CORRESPONDENCE

None.

PUBLIC COMMENT

None.

APPROVAL OF MINUTES

Vice Chair Hensley motioned to approve the minutes of the December 2, 2020 Executive Committee Meeting. It was seconded by Commissioner Malandri; Vote: 5 Ayes, 0 Nays, 1 Absent. The motion passed.

NEW BUSINESS

- 1) Recording of three presentations that are ready

Chair Peggy Ralph discussed the three presentations that need to be recorded. Ms. Ralph showed the Board the 2019/2020 Annual Report presentation. Ms. Ralph wants to get the three presentations ready to be presented to City Council. It was decided that Mr. Roome would record them via Zoom and that the presentations would be Civility During the COVID-19 Pandemic, Renewable Energy Mitigation Program (REMP,) and the Fishing Line Cleanup project.

2) Presentation Training

Chair Peggy Ralph talked about her background in training and wants to offer her services on helping people learn on how to talk to strangers, make presentations, etc. Ms. Ralph proposes to have a training at the end of each full meeting for the newer members.

3) How to start the process of a City Council assignment or grass roots projects

Chair Peggy Ralph discussed the assignment flowchart that outlines the steps of how projects are approved by City Council.

ADJOURNMENT

There being no further business to come before the Executive Committee, Chair Peggy Ralph adjourned the meeting at 6:58 p.m.

Respectfully submitted,



Jamie Cornell, Secretary