



Contractor Registration

Directions:

Apply online through www.Lakewood.org/eTRAKiT and attach or enter the required supporting documentation listed below for your business type and for the classification requested.

All new registrations will be for one year and the registration will be probationary. All renewal registrations will be for three years.

Homeowners completing work on their own home may apply for homeowner permits and do not need to be registered contractors. For more information, please refer to the "Permits for Homeowners" handout at www.Lakewood.org.

Business Organization Type:

If you are a:	Enter the following with your application:
Sole Proprietor	<ul style="list-style-type: none"> Enter owner information in eTRAKiT
Corporation or LLC	<ul style="list-style-type: none"> Enter corporate information in eTRAKiT Must be current and in good standing with the Colorado Secretary of State. Enter ID number in eTRAKiT

Additional Submittal Requirements based on Classifications:

If you are applying for:	Attach or enter the following with your application:
Electrical	<ul style="list-style-type: none"> Attach copy of State of Colorado Electrical Contractor's license Attach copy of State of Colorado Master's license for responsible supervisor
Class B Plumbing	<ul style="list-style-type: none"> Attach copy of State of Colorado Plumbing Contractor's license Attach copy of State of Colorado Master's license for responsible supervisor
Class C Mechanical	<ul style="list-style-type: none"> New registrants: enter appropriate experience in eTRAKiT Attach any ICC certifications held by registrant or employees
Class D Municipal	<p>Issued to contractors working in the public right-of-way</p> <ul style="list-style-type: none"> New registrants: enter appropriate experience in eTRAKiT <u>All registrants</u>: attach proof of liability insurance with the following exact language included: "the City of Lakewood and its officers and employees named as additional insureds." <p>Plumbing or A-1 through A-3 contractors may obtain public way permits with proof of insurance as listed above</p>

Additional Submittal Requirements based on Classifications (continued):

If you are applying for: Attach or enter the following with your application:	
Class A-1 Unlimited Commercial	<p>Only issued to contractors with high-rise construction experience</p> <ul style="list-style-type: none"> • New registrants: enter appropriate experience in eTRAKiT. • New registrants: include address or project name of the Lakewood project for which you have a contract • Attach any ICC certifications held by registrant or employees
Class A-2 Limited Commercial	<p>Limited to 2-story commercial or 4-story R occupancies</p> <ul style="list-style-type: none"> • New registrants: enter appropriate experience in eTRAKiT • New registrants: enter the type of work you plan to do in Lakewood • Attach any ICC certifications held by registrant or employees
Class A-3 Residential	<ul style="list-style-type: none"> • New registrants: enter appropriate experience in eTRAKiT • New registrants: enter the type of work you plan to do in Lakewood • Attach any ICC certifications held by registrant or employees
Class A-4 Commercial/Residential Remodel	<ul style="list-style-type: none"> • New registrants: enter appropriate experience in eTRAKiT • New registrants: enter the type of work you plan to do in Lakewood • Attach any ICC certifications held by registrant or employees
Class 5 Special A. Concrete B. Demolition C. Drywall/Lath Plaster D. Elevator E. Excavation & Grading F. Fence G. Masonry & Fireplace H. Roofing & Waterproofing I. Siding J. Sign K. Sheet/Iron/Sheet Metal L. Swimming Pools M. Framing N. Low Voltage O. Miscellaneous P. Insulation	<p>For all special classifications:</p> <ul style="list-style-type: none"> • New registrants: enter appropriate experience in eTRAKiT • New registrants: enter the type of work you plan to do in Lakewood • Attach any ICC certifications held by registrant or employees <p>Note: Contractors holding a Class 5 Special registration cannot obtain public way permits for work in the public right-of-way. Apply for Class D-Municipal registration to be able to obtain public way permits.</p>

Refer to the Lakewood Municipal Code Chapter 14.11 at www.lakewood.org for contractor registration requirements and registrant responsibilities.