

**LAKWOOD POLICE DEPARTMENT**  
**REQUEST FOR RECORDS SEARCH**

445 S ALLISON PKWY  
LAKEWOOD, CO 80226

CASE REPORT #

THIS IS A REQUEST FOR A RECORDS SEARCH ONLY. RECORDS MAY NOT BE AVAILABLE FOR RELEASE.

**RESEARCH AND PROCESSING FEES ARE NON-REFUNDABLE.**

**CHECK THIS BOX IF YOU ARE A VICTIM OF THE CRIME DETAILED IN THE REQUESTED REPORT  
(PURSUANT TO C.R.S. SECTION 24-4.1-302)**

APPLICANT \_\_\_\_\_ DOB \_\_\_\_\_   
ADDRESS \_\_\_\_\_ TELEPHONE \_\_\_\_\_ I.D. VERIFIED  
CITY, STATE, ZIP \_\_\_\_\_ DATE OF REQUEST \_\_\_\_\_  
EMAIL ADDRESS \_\_\_\_\_

*THE FOLLOWING INFORMATION IS REQUIRED IN ORDER TO PROCESS A RECORDS REQUEST*

TYPE OF INCIDENT \_\_\_\_\_ DATE & TIME OF INCIDENT \_\_\_\_\_  
LOCATION OF INCIDENT \_\_\_\_\_  
SUBJECT'S NAME \_\_\_\_\_ SUBJECT'S DOB \_\_\_\_\_  
RELATIONSHIP TO SUBJECT \_\_\_\_\_  JUVENILE  
APPLICANT'S REASON FOR REQUEST \_\_\_\_\_

**REQUEST THE RELEASE OF:**

POLICE REPORT  ACCIDENT REPORT  DISCOVERY REQUEST  BACKGROUND CHECK  ADDRESS CHECK  
 VIDEO TAPE  PHOTOS  CLEARANCE LETTER  CALLS FOR SERVICE  911 AUDIO/PHONE  911 AUDIO/RADIO

*THE UNDERSIGNED HEREBY AFFIRMS THAT UPON RECEIPT OF CRIMINAL JUSTICE RECORDS FROM THE LAKEWOOD POLICE DEPARTMENT, SUCH RECORDS SHALL NOT BE USED FOR THE DIRECT SOLICITATION OF BUSINESS FOR PECUNIARY GAIN, AND THAT ANY BOOKING PHOTOGRAPHS OBTAINED WITH THIS REQUEST WILL NOT BE PLACED IN A PUBLICATION OR POSTED TO A WEB SITE THAT REQUIRES THE PAYMENT OF A FEE OR OTHER EXCHANGE FOR PECUNIARY GAIN IN ORDER TO REMOVE OR DELETE THE BOOKING PHOTOGRAPH FROM THE PUBLICATION OR WEB SITE, PURSUANT TO SECTION 24-72-305.5, C.R.S.*

**\*\*FOR JUVENILE RECORDS, I SWEAR OR AFFIRM THAT MY RELATIONSHIP TO THE ABOVE LISTED JUVENILE IS TRUE AND CORRECT.\*\***

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

**DEPARTMENTAL USE ONLY**

REQUEST APPROVED  REQUEST DENIED  MAIL AFTER APPROVAL  EMAIL AFTER APPROVAL  WILL PICK UP  
SIGNATURE \_\_\_\_\_ BADGE NO. \_\_\_\_\_ DATE \_\_\_\_\_  
COMMENTS \_\_\_\_\_

RECORDS  YES BY \_\_\_\_\_ FEE PAID \_\_\_\_\_ TECH'S INITIALS \_\_\_\_\_  
RELEASED  NO DATE \_\_\_\_\_ EXTRA PAGES \_\_\_\_\_ AMT. OWED \_\_\_\_\_

**ALL REPORTS NOT PICKED-UP BY THE APPLICANT WITHIN 30 DAYS WILL BE DESTROYED**