

**CITY OF LAKEWOOD
HISTORIC PRESERVATION COMMISSION
DRAFT STUDY SESSION MINUTES
October 15, 2019**

Commissioners Present:

Nicole Lane
Jessica Pierce
Jeanne Ramsay
Dave Schaaf
Rebecca Silva

Commissioners Absent:

Andrea Collins
Calvin Jennings

Staff Present:

Holly Boehm, Principal Planner

Others Present

None

ITEM 1: CALL TO ORDER

Chairperson Ramsay called the meeting to order at 6:35 p.m., in the DAT Conference Room, Civic Center North, 470 S. Allison Parkway, Lakewood, CO.

ITEM 2: PUBLIC COMMENT ON ANY ITEM NOT ON THE AGENDA

None

ITEM 3: REVIEW OF HISTORIC PRESERVATION ORDINANCE

The Historic Preservation Ordinance was reviewed in detail. Specific and in-depth discussion was focused on the criteria for designation, the criteria for approving an alteration certificate, and the criteria for approving a relocation certificate. Discussion also focused on the duties of the Preservation Commission as outlined in the Ordinance.

ITEM 4: STATUS UPDATE – ONGOING PROJECTS

Ms. Boehm provided an update on the projects underway. Updates were provided on the Morse Park Survey Plan, the O'kane Farm construction drawings and the pre-1920s survey that is underway. The Commission indicated the desire to review the draft construction drawings for the O'kane Farm structures when they were submitted. Ms. Boehm provided an update on the staff person that would be assuming responsibility for grant management as well as the day-to-day functions of the preservation program

ITEM 5: REVIEW/DISCUSSION POSSIBLE DESIGNATION – 6925 W. 14th Ave.

The Commission discussed the property in depth. There is concern over the integrity of the property due to the numerous additions and lack of documentation, as well as the criterion on which it could be designated. The Commission asked staff to reach out to the property owner and provide a detailed list of the items that would be important to submit with the designation form if the applicant chooses to move forward.

ITEM 5: APPROVAL OF MEETING MINUTES – September 17, 2019

Commissioner Schaaf moved for the approval of the Meeting Minutes dated September 17, 2019, as amended. The motion was seconded by Commissioner Lane and approved unanimously.

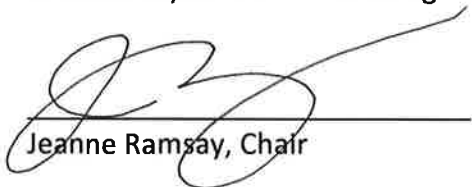
ITEM 6: COMMISSION UPDATES/GENERAL BUSINESS

Commissioner Schaaf inquired if the City would be able to pay for attendance at the Saving Places conference in 2020 due to budget cuts. Ms. Boehm stated she would provide guidance on this as soon as possible.

ITEM 7: NEXT MEETING DATE AND TOPICS

The next meeting was scheduled for January 21, 2020. The Commission requested the meeting include a comprehensive discussion on potential projects and tasks for 2020.

Ms. Ramsay closed the meeting at 8:20 p.m.



Jeanne Ramsay, Chair