



FINAL REQUEST - TRANSFER OF SERVICE & OWNERSHIP

CHECK LINK BELOW FOR SERVICE PROVIDERS
WE WILL NO LONGER PROVIDE THIS INFORMATION
<https://www.lakewood.org/My-Neighborhood>

IMPORTANT INFORMATION - PLEASE READ

All requests are handled via email - please email us at utilitytransfers@lakewood.org
We will respond at a minimum of 48 hours before closing
CANCELLATIONS - we will not be reaching out for status - please let us know if a closing is cancelled ASAP
 Final Bills are sent for Water/Sewer accounts. This form will serve as the final for Stormwater accounts
 We will email finals or forms - we do not provide status on transfers

TO BE COMPLETED BY TITLE COMPANY:

DATE OF REQUEST: _____ TITLE COMPANY: _____
 DATE OF CLOSING: _____ EMAIL ADDRESS: _____
 PHONE: _____
 CONTACT: _____

PROPERTY ADDRESS: _____
 STREET NUMBER, STREET NAME
 CITY, STATE, ZIP CODE

SELLER NAME: _____
 NAME(S)
BUYER INFORMATION: _____
 NAME(S)
 PHONE _____ EMAIL _____

OCCUPYING PROPERTY?: YES NO

IF NO - ENTER BILLING ADDRESS: _____
 ST. #, ST. NAME, CITY, STATE, ZIP

TO BE COMPLETED BY CITY OF LAKEWOOD - FINAL BILL INFORMATION:

WATER-SEWER INFORMATION

CHECK IF OUT OF DISTRICT:

WATER - SEWER ACCOUNT: _____

TRANSFER FEE: \$ 10.00

PAST DUE AMOUNT: \$ _____

CURRENT ESCROW \$ _____

SELLER PAID CURRENT CHARGES \$ _____ DATE SELLER PAID: _____

TOTAL ESCROW \$ _____ ***DO NOT PAY THIS AMOUNT, a final bill will be emailed to you**

LIEN ON PROPERTY: YES NO

STORMWATER INFORMATION

CHECK IF OUT OF DISTRICT:

STORMWATER ACCOUNT: _____

SERVICE PERIOD: 01/01/2021 - 12/31/2021

TRANSFER FEE: \$ 10.00

PRIOR YEAR/PAST DUE AMT \$ _____

2021 CHARGES - PRORATE \$ _____

SELLER PAID _____ DATE SELLER PAID: _____

TOTAL DUE FROM TITLE CO \$ _____

LIEN ON PROPERTY: YES NO

CUSTOMER INFORMATION & COMPLETION INFO:

SELLER - CUSTOMER # _____

REMOVE PAP

BUYER - CUSTOMER # _____

BILL PRINT

EMAILED TO: _____

DATE EMAILED: _____