

MEMORANDUM

To: Mayor Paul, City Council, and Leadership Team

From: Margy Greer, City Clerk
Ethen Westbrook, ACIC Coordinator

Date: 10/2/2018

Re: 2018 Third Quarter Report - Status of Assignments and Recommendations from the Advisory Commission for an Inclusive Community (ACIC)

The following is a review of the progress of the Advisory Commission for an Inclusive Community (ACIC) during the third quarter of 2018. The review contains updates on assignments and/or recommendations that were made, completed, or are still in the working stages during the third quarter of 2018.

ORGANIZATIONAL UPDATE

During the third quarter, some members continued to volunteer to serve on the different ad hoc committees. The Hi-Light the Bridge ad hoc committee has continued efforts to gain information on different methods of lighting the 6th Avenue Bridge. The Municipal Broadband ad hoc committee has continued to research municipal broadband and possible impacts for Lakewood.

ACIC members presented two different proposals to City Council during the third quarter. Diane Duffey, Chair of the Civic Awareness Committee, and Nicole Malandri, Secretary of the ACIC, presented the proposal on *Youth Tobacco*. Diane Duffey also presented the proposal of the *ACIC Name Change*. Both proposals were accepted by City Council.

Monthly Meeting Speakers:

In July, attorney Ken Fellman, gave a presentation on Municipal Broadband to help educate the ACIC for their Municipal Broadband assignment.

In August, City of Lakewood Family Services Manager Brent Berninger, gave a presentation on Time Management. This presentation helped ACIC build skills to improve work on assignments and work within committees.

In September, Public Engagement and Operations Division Manager Allison Scheck, gave a presentation on constructive criticism. This presentation aided ACIC members learning how to communicate effectively, along with giving and receiving feedback.

2017 PROJECT/ASSIGNMENT UPDATE

ACIC Name Change

An ACIC ad hoc committee was established to research and recommend a possible name change (if any) for ACIC; and determine possible a mission/purpose statement to better reflect who we are and what we do.

Status: Complete. City Council accepted the assignment proposal. The name change becomes effective on October 13, 2018.

Youth Tobacco

The Neighborhoods Committee is working on a City Council assignment to research and recommend a solution for each of the following issues: 1) usage of tobacco by youth in the City of Lakewood; and 2) if the City of Lakewood should license tobacco sales. Follow the ensuing criteria: a) utilize research already completed by City Council and City of Lakewood staff; b) research state and local laws as well as ordinances of what other cities do to regulate tobacco usage and licensing; c) research alternatives and consequences of regulating tobacco usage; d) research how E-cigarettes and new upcoming tobacco technologies would be affected by any regulations; e) and provide one definite recommendation for each issue stated above.

Status: Complete. City Council accepted the assignment proposal.

Car Free Day

The Sustainability Committee is working on a City Council assignment to research and recommend a Car Free Day focusing on: 1) location; 2) the financial impact on businesses; 3) when to hold the event; 4) option to partner with other events or festivals; 5) ability for emergency services to respond to calls; 6) cost to hold the event; and 7) if electronic bicycles should be included.

Status: In Progress. The Committee is continuing research and gathering information.

2018 PROJECT/ASSIGNMENT UPDATE

Mayor and City Council Compensation

The Civic Awareness Committee is working on a City Council assignment to research other cities' criteria for compensation of Mayor and City Council members. Be sure to include research for similar size cities with Council-Manager form of government, compensation amount, responsibilities including committee assignments/attendance and any formal reporting requirements, expected and/or reported hours worked, and if these elected positions are considered full-time or part-time.

Status: In Progress. The Committee is continuing research and gathering information.

Municipal Broadband

An Ad Hoc Committee is working on a City Council assignment to conduct an initial review of the possibility of municipal broadband in Lakewood and provide recommendations on this complex topic in regards to the following:

1. Should the city conduct a Senate Bill 05-152 exemption election allowing for the possible deployment of municipal broadband throughout the community? And if yes, what is the right timing/timeline for this ballot action and what expectations need to be set?
 - A. Look at what other cities have done and how they worded their ballot questions.
 - B. Provide City Council with information on any national trends related to municipal broadband?
2. If the decision is made to move forward, and the exemption is approved:
 - A. Should the city provide service to all geographical areas of the city?
 - B. Should one of the focuses be on providing service to those who may not be in a position to pay for it at market rates? And what might the criteria look like for evaluating need?
 - C. Should the focus be on low cost or high speeds?
 - D. What are some funding options that other cities have looked at or used?
 - E. What are the risks to the city vs. the benefits to the community?
 - F. Provide City Council with a summary of other communities' feasibility studies and deployment budgets.
3. Should the city hire a consultant to conduct a feasibility analysis? And if yes, should this be done before any exemption vote?

The timeframe for this project is flexible, but if possible, City Council would like ACIC to report back with their recommendations this Fall.

Status: In Progress. The Committee is continuing research and gathering information.

Hi-Light the Bridge

An Ad Hoc Committee is working on a grassroots assignment to research and recommend how to form a collaborative group of stakeholders, including RTD, Lakewood City Planning Office, Lakewood Public Works, the Federal Center and others, to work together to “Hi-Light the Bridge”. The formed collaborative group would gather feedback on what “Hi-Light the Bridge” means from each of the stakeholders and then create a process to a solution to “Hi-Light the Bridge”.

Status: In Progress. The Committee is continuing research and gathering information.

Veterans Memorial

The Neighborhoods Committee is working on a City Council assignment to research to find the names and the locations of all of the war/veteran memorials currently within the boundaries of Lakewood and suggest ways in which the City can promote them to the public. Also, research and recommend the creation of a Lakewood specific memorial that would be unique to Lakewood yet celebrate all who have served.

Status: In Progress. The Committee is continuing research and gathering information.

Renewal Energy Mitigation Program

The Sustainability Committee is working on a City Council assignment to research to renewable energy mitigation programs throughout the state and make recommendations to City Council regarding the viability of a program for Lakewood. In addition, if such a program is deemed viable, recommend best practices and program inclusions.

Status: In Progress. The Committee is continuing research and gathering information.

Farmers Markets and Healthy Food Access

The Neighborhoods Committee is working on a grassroots assignment to research and recommend opportunities that are available to provide local, sustainable fresh food markets for city residents.

Status: In Progress. The Committee is continuing research and gathering information.