

# MEMORANDUM

**To:** Mayor Paul, City Council, and Leadership Team

**From:** Margy Greer, City Clerk  
Ethen Westbrook, ACIC Coordinator

**Date:** 07/03/2018

**Re:** 2018 Second Quarter Report - Status of Assignments and Recommendations from the Advisory Commission for an Inclusive Community (ACIC)

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The following is a review of the progress of the Advisory Commission for an Inclusive Community (ACIC) during the second quarter of 2018. The review contains updates on assignments and/or recommendations that were made, completed, or are still in the working stages during the second quarter of 2018.

## **ORGANIZATIONAL UPDATE**

ACIC members continued to serve as City Ambassadors: Bruce Feustel attended the Foothills Animal Shelter meetings; Heide Barthel attended the Jefferson County Parks - Open Space Advisory Committee meetings; Laurence Leiber attended the Jefferson County Board of Commissioners. These members sent meeting reports for City Council's use.

During the second quarter, the ACIC welcomed new members Andrea Gelfuso Goetz, Rick Ash, and Roger Freeman to the commission.

### Monthly Meeting Speakers:

In April, Mark Koebrich gave a presentation on how to interview and survey in order to help ACIC members when gathering research for assignments. City of Lakewood Heritage, Culture, and Arts Manager, Michelle Nierling, gave a presentation on the plan for Lakewood's 50<sup>th</sup> Anniversary.

In May, Executive Director of Alameda Gateway Business District Tom Quinn gave a presentation on the past and upcoming happenings for the Alameda Corridor Business District. City of Lakewood Economic Development Specialist Vanessa Zarate and West Metro Chamber Treasurer Annie Hammond gave a presentation on networking and building professional relationships to help ACIC.

In June, Lakewood Police Agent Justin Mains spoke about Lakewood's Neighborhood Watch Program and Community-Oriented policing. He spoke about the partnerships between residents, businesses and the Police Department.

While no proposals for assignments were presented to City Council during the second quarter of 2018, the ACIC Committees have continued working and compiling research to provide information and possible solutions to projects assigned to ACIC:

## **2017 PROJECT/ASSIGNMENT UPDATE**

### **ACIC Name Change**

An ACIC ad hoc committee was established to research and recommend a possible name change (if any) for ACIC; and determine possible a mission/purpose statement to better reflect who we are and what we do.

Status: In Progress. The committee will be presenting the proposal for this assignment at the July 9<sup>th</sup> City Council Meeting.

### **Youth Tobacco**

The Neighborhoods Committee is working on a City Council assignment to research and recommend a solution for each of the following issues: 1) usage of tobacco by youth in the City of Lakewood; and 2) if the City of Lakewood should license tobacco sales. Follow the ensuing criteria: a) utilize research already completed by City Council and City of Lakewood staff; b) research state and local laws as well as ordinances of what other cities do to regulate tobacco usage and licensing; c) research alternatives and consequences of regulating tobacco usage; d) research how E-cigarettes and new upcoming tobacco technologies would be affected by any regulations; e) and provide one definite recommendation for each issue stated above.

Status: In Progress. The committee will be presenting the proposal for this assignment at the July 9<sup>th</sup> City Council Meeting.

### **Car Free Day**

The Sustainability Committee is working on a City Council assignment to research and recommend a Car Free Day focusing on: 1) location; 2) the financial impact on businesses; 3) when to hold the event; 4) option to partner with other events or festivals; 5) ability for emergency services to respond to calls; 6) cost to hold the event; and 7) if electronic bicycles should be included.

Status: In Progress. The Committee is continuing research and gathering information.

## **2018 PROJECT/ASSIGNMENT UPDATE**

### **Mayor and City Council Compensation**

The Civic Awareness Committee is working on a City Council assignment to research other cities' criteria for compensation of Mayor and City Council members. Be sure to include research for similar size cities with Council-Manager form of government, compensation amount, responsibilities including committee assignments/attendance and any formal reporting requirements, expected and/or reported hours worked, and if these elected positions are considered full-time or part-time.

Status: In Progress. The Committee is continuing research and gathering information.

### **Municipal Broadband**

The ACIC is working on a City Council assignment to conduct an initial review of the possibility of municipal broadband in Lakewood and provide recommendations on this complex topic in regards to the following:

1. Should the city conduct a Senate Bill 05-152 exemption election allowing for the possible deployment of municipal broadband throughout the community? And if yes, what is the right timing/timeline for this ballot action and what expectations need to be set?
  - A. Look at what other cities have done and how they worded their ballot questions.
  - B. Provide City Council with information on any national trends related to municipal broadband?
2. If the decision is made to move forward, and the exemption is approved:
  - A. Should the city provide service to all geographical areas of the city?
  - B. Should one of the focuses be on providing service to those who may not be in a position to pay for it at market rates? And what might the criteria look like for evaluating need?
  - C. Should the focus be on low cost or high speeds?
  - D. What are some funding options that other cities have looked at or used?
  - E. What are the risks to the city vs. the benefits to the community?
  - F. Provide City Council with a summary of other communities' feasibility studies and deployment budgets.
3. Should the city hire a consultant to conduct a feasibility analysis? And if yes, should this be done before any exemption vote?

The timeframe for this project is flexible, but if possible, City Council would like ACIC to report back with their recommendations this Fall.

Status: In Progress. The Committee is continuing research and gathering information.

*If you have any questions related to this report, feel free to contact the ACIC Advisor or Coordinator at 303-987-7081 or 303-987-7661.*