## City of Lakewood

Community Planning & Development
Community Code Enforcement
480 South Allison Parkway
Civic Center North
Lakewood, Colorado 80226
(303) 987-7500 Voice
(303) 987-7990 Fax
(303) 987-7057 TDD

BUSINESS/OWNER NAME	
ACCOUNT NO	

## **SUPPLEMENT FOR HOME OCCUPATIONS**

Please be as specific as possible when filling out this supplemental information sheet. If more space is needed, please attach additional sheet(s). You may call Code Enforcement at the above phone number if you have any questions.

1. What type of business is being conducted at the residence?

2. Does the business include any retail sales? If so, please explain, in detail, how the retail aspect of the business is conducted (i.e. mail order, trade shows, etc.). Please keep in mind that retail sales are not allowed from a home occupation.

3.	What is the total square footage of the residence? Where in the residence is the business conducted? (i.e. garage, basement, spare room, etc.) How many square feet are utilized for the business?
4.	How many employees are there (include yourself)? Please explain if employees are working from another location or the residence where the business is located.
5.	Does the business require storage of any equipment/materials? If so, where are these items stored?
6.	Are any commercial vehicles used for the business? If so, how many, and where are they kept?

Alternative formats of this document are available upon request