MUNICIPAL COURT, JEFFERSON COUNTY, STATE OF COLORADO	
Court Address: Lakewood Municipal Court	σ COURT USE ONLY σ
Public Safety Building	
445 S Allison Parkway Lakewood, Colorado 80226	Case Number:
Phone Number: (303) 987-7400	Case Number.
CITY OF LAKEWOOD, STATE OF COLORADO,	CR Number:
v. Defendant:	Division
Date of Birth:	Division:
PETITION AND ORDER TO SEAL CRIMINAL JUSTICE RECORDS	
I,(Name of justice records, except for basic identifying information, of the	Defendant), petition the court to seal my criminal
	·
I request that the Court send an Order to Seal the Criminal governmental agencies:	Justice Records in the custody of the following
□ Colorado Bureau of Investigation (CBI)	
⊠Lakewood Municipal Prosecutor's Office	
Please mark and complete the following that apply:	
☐ I was found not guilty of all charges.	
☐ The case was dismissed on and the dismissal was not part of a plea agreement in a separate case.	
□ I completed a diversion program.	
□ I completed a deferred judgment and sentence.	
☑ I paid the \$65 Municipal Court sealing fee (the Court can waive if determined indigent). In addition, to this fee, the Colorado Bureau of Investigation (CBI) is authorized under state law to charge "any costs related to the sealing of criminal justice records subject to the order."	
If the case you are requesting to be sealed has a victim p Revised Statutes (C.R.S), then the victim has a right to b sealing request.	
Municipal court employees cannot provide legal advice a questions regarding this process.	nd you should seek legal counsel if you have
I swear or affirm that I have read this Petition and that the statements contained in this Petition are true to the best of my knowledge and belief.	
and to the field of the field o	
Signature of Attorney (if applicable) Date	Signature of Defendant Date
	5.g
The foregoing Petition to Seal is granted.	Address (street)
	Address (city, state and zip code)
Municipal Judge Date	Telephone & Email



Municipal Court

445 South Allison Parkway Lakewood, Colorado 80226 303.987.7400 Voice 303.987.7447 Fax

YOUR RIGHTS & RESPONSIBILITIES SEALING CRIMINAL RECORDS FOR DISMISSED CASES

A criminal and arrest record, even for a minor offense, can have far-reaching implications. In Colorado, custodians of criminal justice records may allow any person to inspect those records except under limited circumstances.

You may ask the Court to immediately seal your case and that any criminal justice records, except for identifying information, pursuant to 24-72-705, C.R.S. if;

- > You were found not guilty of all charges.
- The case was dismissed, and the dismissal was not part of a plea agreement in a separate case.
- > You completed a diversion program.
- ➤ You completed a deferred judgment and sentence and the deferred judgment and sentence does not pertain to any of the following offenses: An offense concerning the holder of a commercial driver's license or the operator of a commercial motor vehicle pursuant to 42-2-402, C.R.S.
- > The records in this case do not pertain solely to a traffic offense or traffic infraction.
- You have paid any and all restitution, fines and court courts, late fees, or other fees ordered by the Court, or the Court has vacated such order(s).
- ➤ You have paid the \$65 Municipal Court sealing fee (the Court can waive if determined indigent). In addition, to this fee, the Colorado Bureau of Investigation (CBI) is authorized under state law to charge "any costs related to the sealing of ... criminal justice records subject to the order."
- ☑ If the case you are requesting to be sealed has a victim protected under 24-4.1.303(11)(b.7) of the Colorado Revised Statutes (C.R.S), then the victim has a right to be heard in a hearing within 42 days to contest your sealing request.

Additional information:

- For additional directions and information please refer to the CBI website: https://www.colorado.gov/pacific/cbi/disposition-update-and-sealing-arrest-record.
- If any other agencies, criminal justice or otherwise, have information related to your case, <u>please</u> <u>provide the Court</u> with the names of those agencies and the Court will send a copy of the Court's Order to Seal to each of those agencies.
- If the Court grants your Motion to Seal, you may legally say that these records do not exist.

Municipal court employees cannot provide legal advice and you should seek legal counsel if you have any questions regarding this process.