



City of Lakewood Head Start  
Governing Board Minutes

January 12, 2009

**Governing Board members present:** Diana Allen, Sue King and Cindy Baroway

**Staff members present:** Sharon Keith-Zamora

**1. Call the Meeting to Order:** Diana Allen called the meeting to order at 5:32 p.m. a quorum was present.

**2. Program update:**

- Sharon reviewed with the Board the Monthly Program Information Summary.
- Sharon stated that the next meeting will be a joint meeting with the Policy Council on February 17, 2009.

**3. Review and approve or disapprove the minutes from the August 25, 2008, meeting:** Cindy Baroway made a motion to approve the August 25, 2008, meeting minutes, Sue King seconded the motion. A vote of the board member was as follows:

Diana Allen: aye  
Sue King: aye  
Cindy Baroway: aye

**4. Review and approve or disapprove the program budget and expenditure reports:** After review of the budget Cindy Baroway made a motion to approve the program budget and expenditure reports, Sue Kings seconded the motion. A vote of the board member was as follows:

Diana Allen: aye  
Sue King: aye  
Cindy Baroway: aye

**5. Review and approve or disapprove the grant for sending staff to the Dual Language Institute:** After brief discussion Sue King made a motion to approve the grant in the amount of \$3,924 for staff to attend the Dual Language Institute, Cindy Baroway seconded the motion. A vote of the board member was as follows:

Diana Allen: aye  
Sue King: aye  
Cindy Baroway: aye

**6. Review and approve or disapprove the results of the program self-assessment for the current school year:** Sharon reviewed the assessment and explained the tools



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used by staff to complete the self-assessment. After discussion Cindy Baroway made a motion to approve the results of the program self-assessment, Sue King seconded the motion. A vote of the board member was as follows:

Diana Allen: aye  
Sue King: aye  
Cindy Baroway: aye

**7. Review first drafts of proposed goals and objectives:** Sharon handed out the 13 goals that were developed from the self-assessment and asked the Board to review and let her know if they had any changes.

**8. Adjournment:** Meeting was adjourned at 5:53 pm.

**Minutes Approved:**

Diana Allen 2/17/09  
Diana Allen, Chairperson Date

Sue King 2/17/09  
Sue King, Vice-Chair Date

Cindy Baroway 2/17/09  
Cindy Baroway, Secretary Date