

**City of Lakewood Advisory Commission for an Inclusive Community
Commission Meeting – Minutes
November 19, 2008**

Minutes are not a verbatim transcription but rather an attempt to capture the intent of the speaker.

ITEM 1 – CALL TO ORDER: 6:30 p.m. by Acting Chair Johann Cohn

ITEM 2 – Commissioners Present: Arai; Brockwell; Carr; Cozart; Creswell; Danahey; Fox J; Fox L; Gaffney-Kindig; Harrison; Herron; Kinney; Kreienkamp; Larsen; Lay; Little; McNeill; Mesch; Slabe; Smedes; Spriggs; Taylor; Trujillo-Lucero; Varnes; Weston; Coordinator Erma Steck. A quorum of 25 present.
Honored Guest—Councilor Baroway, along with four prospective members of the Commission.

ITEM 3 - PUBLIC COMMENT: Richard Creswell spoke about the many reason he chooses to live in Lakewood and talked about the Bear Creek Greenbelt and its abundant wildlife.

ITEM 4 – APPROVAL OF MINUTES: Minutes for September and October were approved.

ITEM 5 – CORRESPONDENCE: None.

ITEM 6 –COMMITTEE REPORTS:

1. PARKS, TRAILS AND OPEN SPACE: PT&OS selected Johann Cohn Chair for 2009. Their report on Parkland Zoning is ready for presentation to City Council Officers.

2. PUBLIC ART COMMITTEE: Mayor’s Tree Lighting Ceremony will resume in 2009. This committee needs more members and has not yet selected a new Chair.

3. HISTORICAL LANDMARKS COMMITTEE: Reed Larsen has been selected Chair for 2009. The committee presented the proposal on Historic Landmark Designation to Council officers on November 10th and was well received. Trina Brockwell attended two study sessions on behalf of the Commission. Next regular meeting: Wednesday 12/3/08 at 7 p.m. at Carmody Recreation Center.

4. ENVIRONMENTAL COMMITTEE: Regularly scheduled meetings are held the 3rd Wednesday of each month at 5 p.m. in the City Manager’s Training Room prior to the Commission meeting. Megan Smedes was elected Chair for 2009. Committee comments on the Parkland Zoning report are in process and will be ready for presentation to the Commission at the next meeting. They are also discussing trail and weed management.

5. YOUTH COMMITTEE: No Report. Need more members. No new Chair selected.

6. SENIOR COMMITTEE: Will present their proposal regarding Senior Commissions/committees in other communities under New Business. Christy Herron has been elected Chair for 2009.

7. BUSINESS COMMITTEE: Karen Harrison was elected Chair for 2009. Work continues on the project concerning campaign financing and Commission comments are welcomed. The report is due 12/30/08. Next meeting: 12/2/08 at 4 p.m. at Café del Sol.

8. DIVERSITY EDUCATION COMMITTEE:
Patricia Gaffney-Kindig was elected Chair for 2009. Next meeting: 12/4/08 at 3 p.m. at Charles Whitlock Recreation Center.

9. NEIGHBORHOOD LIASON COMMITTEE: Lorna Fox was elected Chair for 2009. Currently reviewing the issue of recreational vehicles parked on city streets. Councilor Paul and 7 citizens attended the committee's November meeting to offer comments and several other comments have been received by phone and e-mail. The December committee meeting will offer the public further opportunity for comment. Committee recommendations as to whether change in the current ordinance is needed are due to Council on January 21, 2009. Next meeting: Wednesday 12/3/08 at 6:30 p.m. at Lakewood Link Recreation Center.

ITEM 8 –UNFINISHED BUSINESS: 1) Update from the Nominating Committee was presented by Committee Chair, Kane McNeill. Under current Council Resolution 2008-49, officers are elected from among the nine Committee representatives to the Executive Committee. Because the representative may be the committee chair or another person, the Nominating Committee requested a brief Caucus for each Committee to specify a Representative and Chair. If a committee quorum is not present, representation will devolve to the committee chair.

Once Committee representatives to the Executive Committee are confirmed, this will be the pool of possible nominees for office. Election will be held at the January meeting. Should the proposal to amend Resolution 2008-49 be approved by the Commission this evening and be adopted by City Council prior to the January meeting, additional nominations from the floor can be made in January.

Results of the caucus:

Business—Representative, Karen Harrison; Chair, Jim Kinney. Quorum present.

Neighborhood—Representative and Chair, Lorna Fox. No quorum.

PT&OS—Representative and Chair, Johann Cohn. Quorum present.

Diversity—Representative and Chair, Patricia Gaffney-Kindig. Quorum present

Senior—Representative and Chair, Christy Herron. Quorum present.

Historic Landmark—Representative and Chair, Reed Larsen. Quorum present

Environment—Chair, Megan Smedes; Representative, Jim Bradburn. Quorum present.

Youth—No quorum, no selection

Public Arts—No quorum, no selection

2) To resolve the question of whether a person may be an officer if he/she has not yet served on the Commission for one year, Chairman Cohn requested a motion to waive that requirement for 2009. The motion was made, seconded and passed unanimously.

3) Motion was made to approve proposal to request that Council amend Resolutions 2008-48 and 2008-49 to allow for three officer positions *in addition* to nine committee representatives so that officers are not simultaneously serving as committee chairs and officers. Seconded.

Lengthy discussion followed.

- Would both representatives from three of the committees have voting rights?
- How heavy are the responsibilities of the officers? How much time does it now require? Are all three positions overwhelmed?
- If three positions are added to the Executive Committee it will be an even number, causing problems in case of a tie vote.
- What issues does the executive Committee now vote on?
- Would this proposed change serve to take better care of volunteers who do not have unlimited time to contribute?
- If this proposal is adopted, will the Nominating Committee be able to solicit officer nominations from the Commission as a whole?
- Why preclude Committee Chairs from nomination for officer positions if this is the selection of a Committee?
- Can we agree to strike language that says officers cannot be chair?

After much discussion, motion was made and seconded to amend the proposal to state:

The Advisory Commission for an Inclusive Community respectfully requests the following amendment to City Council Resolution 2008-49 as it applies to the selection/creation of the Executive Committee.

Currently, the resolution calls for a committee representative (from each of the nine committees) to be selected by their committee to sit on the Executive Committee. The Commission Officers are selected from this group of nine committee representatives, meaning the Commission officers are also Committee representatives (and in some cases, may be Committee Chairs).

The proposed change would allow for the three officer positions (Chair, Vice-Chair and Secretary) IN ADDITION to the nine-committee representatives. All twelve members of the Executive Committee will have full voting rights. Though the officers will still serve on a committee, this change will allow the officers to focus on leadership, process and other critical Commission issues without possibly being overwhelmed by Committee and Commission demands.

The proposed change time line is for the voting period in late 2008 applying to the 2009 ACIC operations year.

The amended motion passed.

ITEM 9 – NEW BUSINESS:

1) Trina Brockwell presented a proposal from the Historic Landmarks Committee to request Council amend the name of that committee to “Historic Preservation Committee.” This name includes historic features not limited only to structural buildings. Motion to approve proposal; Second; Motion passed.

2) On behalf of the Executive Committee, Chisato Arai presented recommendations on the assignment from Council to make suggestions for the City of Lakewood 40th Anniversary Celebration. The recommendations will be passed forward. Additional comments/suggestions should be forwarded to Chisato by 11/30/08 to be included in the final report.

3) Christy Herron presented the report from the Senior Committee on the Council assignment to look at ways cities similar in size to Lakewood address needs of senior citizens. The Committee made several recommendations which were well received by the Commission. The report will be forwarded to Council Officers.

ADJOURNMENT

The meeting was adjourned at 9:05 pm.

Lorna Fox, Secretary