

City of Lakewood

Memorandum

TO: Mayor and City Council

FROM: Holly Boehm, Principal Planner

THRU: Rebecca P. Clark, Director, Community Planning & Development
Roger Wadnal, Manager, Comprehensive Planning & Research

DATE: November 14, 2008

SUBJECT: 2009 Neighborhood Participation Program
November 17, 2008, Study Session

RECOMMENDATION

City Council confirms the top projects as rated by staff to be constructed in the 2009 Neighborhood Participation Program, and direct staff to forward a resolution for adoption of these selected projects and funding levels to City Council's regular meeting on December 8, 2008.

BACKGROUND

The Neighborhood Participation Program (NPP) was adopted by City Council in 1991 as part of the Five-Year Capital Improvement and Preservation Program (CIPP). The intent of the program is to encourage neighborhood organizations to identify unmet needs in their immediate neighborhood and propose projects that qualify for funding under this program. These projects are usually small and might not otherwise be addressed as a priority item in the CIPP.

Eighty-four projects have been selected for the program since its inception. Many different types of neighborhood projects have been completed through this program in the areas of parks and recreation, landscaping, sidewalks, and drainage.

EVALUATION CRITERIA

City Council Resolution 94-74 (see Attachment A) describes how the program is to be administered and identifies criteria for project selection. Briefly summarized, the evaluation process begins with a staff team representing Community Planning and Development, Community Resources, and Public Works thoroughly reviewing each application for completeness and clarity, followed by field visits to every project site, and preparation of preliminary cost estimates. Projects that meet program requirements are then evaluated based on the criteria set forth in the resolution. These criterions are weighted by relative importance to arrive at an overall ranking for each project. This evaluation approach represents a reasoned method of ranking projects of a very disparate nature, since project applications compete directly with all others received for that year.

2007 PROGRAM

In 2004, the Neighborhood Participation Program was suspended due to budget cuts. When reinstated in 2007, the 2003 program projects were re-evaluated and it was determined to complete the suspended 2003 projects in the 2007 program year. All projects have been successfully completed, with the exception of the Lasley Park Shelter. The new shelter is under construction and will be completed by the end of 2008.

2008 PROGRAM

Twenty applications were received with an estimated \$445,109 in total construction costs. City Council approved seven (7) projects for construction. Table 1 summarizes the status of the 2008 Neighborhood Participation Program.

| Table 1: 2008 Projects Status | | | | |
|--|-----------|---|-----------------------|--|
| Rank | Project # | Description | Estimated Cost | Status |
| 1 | 2008-02 | Two traffic speed identification signs on Garrison Street between 10th Avenue & 14th Avenue | (\$10,000) \$9,500 | Signs ordered and received. Awaiting Xcel's approval for location. |
| 2 | 2008-18 | Improve pedestrian connection between Kendall Street and Lamar Street at Bayaud Place | \$10,000 | Project underway. |
| 3 | 2008-20 | New play structure replacing very old wooden play structure at Rampart Station Park | \$30,000 | Complete. |
| 4 | 2008-14 | Trees along Colfax frontage at Whitlock Center | \$11,250 | To commence after completion of sidewalk construction: Early 2009. |
| 5 | 2008-12 | Bronze sculpture in O'Kane Park | \$19,750 | Complete. |
| 6 | 2008-11 | Two lights and a bench at Newland Square Park | \$10,000 | To be completed by end of 2008. |
| 7 | 2008-17 | Install sidewalk and curb/gutter at the intersection of S. Hoyt Street and W. Mexico Avenue | \$6,600 | Project underway. |
| Total Estimate Cost of Projects | | | \$97,100 | |

2009 PROGRAM

The 2009 program is funded with \$100,000 for project construction with an additional \$20,000 available for consultant design work and/or project contingencies. Applications for the 2009 Program were accepted until September 22, 2008. Twelve applications were received with an estimated \$234,100 in total construction costs.

In order to facilitate Council's project selection, the applications that ranked the highest and fit within the overall program budget have been identified. Table 2 lists and describes all projects in the order of total ranking points received. A subtotal has been provided showing the projects that fell within the program budget. A map showing the location of all the projects (Attachment B) is also included.

| Table 2 – 2009 Project Rankings | | | | |
|--|------------------|--|-----------------------|-----------------------------|
| Rank | Project # | Description | Estimated Cost | Comments |
| 1 | 2009-01 | New playground equipment at Foothills Park | \$50,000 (\$1,000) | Applicant offering \$1,000. |
| 2 | 2009-10A | 4 park benches at Mountair Park | \$4,000 | |
| 3 | 2009-12 | New safety surface at Morse Park playground | \$44,000 | |
| 4 | 2009-10B | Kiosk at Two Creeks Park | \$5,000 | |
| | | Subtotal of Projects Within 2009 Program Budget | \$102,000 | |

| Table 2 – 2009 Project Rankings (continued) | | | | |
|--|------------------|--|-----------------------|-----------------------------------|
| Rank | Project # | Description | Estimated Cost | Comments |
| 5 | 2009-07 | Neighborhood entrance landscape improvements at 26 th & Quail | \$9,600 | Not in right-of-way. |
| 6 | 2009-04 | Port-A-Potty at Meadowlark Park | \$15,000 | Adjacent signatures not provided. |
| 7 | 2009-03 | Right-of-way improvements at Marston Slopes | \$10,000 | |
| 8 | 2009-11 | Right-of-way improvements at Bear Creek & Yale | \$5,000 | |
| 9 | 2009-06 | Lighting and electrical outlets at 3 Morse Park pavilions | \$15,000 | |
| | | Subtotal of Projects Not Within 2009 Program Budget | \$156,600 | |

The Review Committee did not rank four (4) additional applications. Table 3 summarizes those projects not considered for ranking.

| Table 3 – Projects not ranked by committee | | | |
|---|---|-----------------------|---|
| Project # | Description | Estimated Cost | Comments |
| 2009-02 | Landscape improvements at Belmar Estates HOA tract | \$7,500 | Property owned by HOA: Does not meet program criteria. |
| 2009-05 | Two electronic speed display signs on Carr Street between Colfax Ave. and 20 th Ave. | \$10,000 | Referred to traffic engineering for application process for electronic speed display signs. |
| 2009-08 | Dog park at Bear Creek Greenbelt | \$50,000+ | Exceeds the \$50,000 per project limit. Referred to Community Resources for dog park facility policy. |
| 2009-09 | Two electronic speed display signs on Garrison Street near Belmar Elementary School | \$10,000 | Referred to traffic engineering for application process for electronic speed display signs. |
| | Total Estimated Cost of Not Ranked 2008 projects | \$77,500 | |

SUMMARY

Staff is seeking Council selection of projects to be completed in the 2009 Neighborhood Participation Program based on the above rankings and the \$100,000 available budget in the Five-Year Capital Improvement and Preservation Program (CIPP).

Submitted by:

Reviewed by:

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