



**LAKESWOOD HOUSING AUTHORITY  
REGULAR MEETING**

April 28, 2008

5:30 p.m.

480 S Allison Parkway

Employee Relations Training Room

Members Present: Bob Sandridge, Chair  
Joan Smith, Vice-Chair  
Michelle Bollig, Commissioner  
Sandy Maben, Commissioner  
Gari Westkott, Commissioner

Staff Present: Sabrina Pierre-Louis, Deputy Director  
Stephanie Littleton, Administrative Support Assistant  
Bill Lunsford, Housing Development Manager  
Carl Musso, Housing Accountant

**CALL TO ORDER**

Bob Sandridge, Chair called the regular meeting of the Housing Authority for Monday, April 28, 2008, to order at 5:35 p.m. with roll being called by the Administrative Support Specialist. The Chair stated a quorum was present.

**CHANGES AND MODIFICATIONS TO THE AGENDA**

None.

**APPROVAL OF THE MINUTES**

A motion was made by Gari, seconded by Michelle to approve the regular meeting minutes of Monday, February 25<sup>th</sup> and April 4, 2008. The vote of the commissioners was as follows:

Bob Sandridge:	aye
Michelle Bollig:	aye
Sandy Maben:	aye
Gari Westkott:	aye

Motion carried.

**FINANCIAL REPORTS**

Carl reviewed the 1<sup>st</sup> Quarter financial reports for 2008 with the Board and answered various questions.

### **HOUSING MANAGER REPORT**

Sabrina shared the results of the HUD Management Review which occurred the week of February 25<sup>th</sup> 2008. She stated that a Consolidated Review of the Section 8 and Public Housing programs was conducted by a team of four auditors. She quoted the review team stating that "the review team agrees that LHA is running its programs in an efficient and effective manner. All Public Housing are well keep in a great condition, all units passed inspection and we would like to commend LHA for their upkeep of their units. LHA has excellent financial tracking and reporting systems in place. Reports provided for the Board of Commissioners means are clear, detailed and easy to comprehend. The Board of Commissioner and management team are well informed of the agency's fiscal activities and resources. The results are evident in the success in LHA's federally funded programs and their entrepreneurial activities."

Sabrina also updated the Board on the disposition application for Public Housing, stating that she had contacted the field office and was told that an approval letter should be sent this week.

### **EXECUTIVE DIRECTOR REPORT**

The board was provided with a letter on Group Insurance to review and inform Tami if interested.

Joan gave a brief overview of what she would be presenting at the Colorado NAHRO Conference in Estes Park in May. She stated that she would be sharing policies of LHA in her presentation titled "Advocacy for the Busy Housing Professional". She also stated that she would be sharing this same information at the Mountain Plains NAHRO Conference in Helena, Montana in June 2008.

### **DEVELOPMENT MANAGER REPORT**

Bill explained the Revocable License Agreement for Maplewood Apartments, stating that the City has prepared this document because of LHA encroaching onto City property at the Maplewood site. After a brief discussion a motion was made by Sandy, seconded by Michelle to approve a resolution (no. LHA /09/ 2008) to enter into the Revocable License Agreement with the City regarding Maplewood Apartments for the use of the 1,000 square feet LHA has encroached upon. The vote of the commissioners was as follows:

Bob Sandridge:	aye
Joan Smith:	aye
Michelle Bollig:	aye
Sandy Maben:	aye
Gari Westkott:	aye

Motion carried.

### **SUB COMMITTEE REPORTS**

Executive Committee is currently scheduling a meeting.

Bill stated that the next Development Committee meeting will be scheduled soon.

Sabrina stated the Program Committee has not met recently but will after the Public Housing Disposition is approved.

**OTHER BUSINESS**

Members from the public Janet Jordensen and Calvin Hartwick were present. Ms. Jordensen attended the meeting to learn more about the Lakewood Housing Authority. Mr. Hartwick, a resident of Maplewood Apartments, attended the meeting to obtain more information on the Maplewood Redevelopment. He asked various questions about the project which were answered by the board and staff.

Meeting adjourned at 6:12 p.m.

  
Robert Sandridge, Chair

  
Sabrina Pierre-Louis, Deputy Director