



City of Lakewood Head Start
Governing Board Minutes

February 12, 2008

JOINT MEETING MINUTES

Policy Council Members Present:

Johnny Cortez	Molhom	Heather Goeddel	Community
Naomi Albert	Green Mtn. AM	Trisha Morrow	Green Mtn. PM
Holly Miller	Daniels	Narci Erskine	UCC

Governing Board Members Present

Diana Allen	Governing Board Member
Sue King	Governing Board Member
Cindy Baroway	Governing Board Member

Staff and Guests Present:

Sharon Keith-Zamora	Staff	Tami Fischer	Staff
Susan Cooley	Staff	Carl Miller	Guest

Heather Goeddel, Policy Council Chairperson called the meeting to order. A quorum was present.

1. Announcements and Introductions

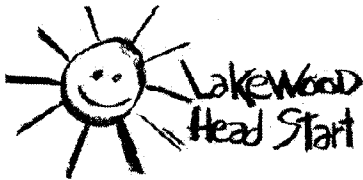
- Introductions of Board and Policy Council members.
- Reminder the Moving Ahead by Leaps and Bounds Conference is February 29 and March 1, 2008.
- The program was notified that we were selected to participate in the I Am Moving, I Am Learning regional training event. Four staff members will be going to the event and returning to train in April.
- Brief overview of the Head Start reauthorization and what it means to local programs. Some portions could be challenged. Sharon will keep us updated.
- Notification of the Head Start Risk Management process. We will be having more frequent reporting.

2. Joint Meeting with the Board

- **Review Results of the Federal Onsite Monitoring Visit.** Review corrective action plan and jointly approve letter to regional office. We have five children screened.

Naomi Albert made a motion to approve the action plan, Holly Miller seconded the motion. All in favor, none opposed, motion carried. Motion also approved by the Governing Board members. Letter was signed by both chairs.

- **Review and discuss the Programs Goals & Objectives for 2008-2009.** Fatherhood committee is doing well. About 50% of fathers or male role models are participating in the events.
- **Review and discuss the proposed budget for 2008-2009.** The budget had the wrong date. It will be changed. The staff budget and benefits will go up from the 2007-2008 budget.



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- **Review and discuss the full grant application for 2008-2009 including program accomplishments and training plan.** The training is free. We will be applying for a separate grant to help with paying for the airfare and hotel costs in March.

GOVERNING BOARD MINUTES

Members Present: Diana Allen
Sue King
Cindy Baroway

Staff Present: Tami Fischer
Sharon Keith-Zamora

1. Diane Allen, Chairperson called the meeting to order at 6:18 p.m.

2. Program Update

- New staff person – Patricia Tilden, PT Nutrition Coordinator
- January Budget & Expenditure report was distributed
- Set next meeting time – April 7, 2008 at 5:30 p.m.

3. Review and approve or disapprove the January 2008 Minutes.

Cindy Baroway made a motion to approve the January 2008 minutes. A vote of the board members was as follows:

Diana Allen: Aye
Sue King: Aye
Cindy Baroway: Aye

4. New staff member – Patty Tilden , Nutrition Coordinator.

Sue King made a motion to approve the hiring of Patty Tilden, Cindy Baroway seconded the motion. A vote of the board members was as follows:

Diana Allen: Aye
Sue King: Aye
Cindy Baroway: Aye

5. Review and approve or disapprove program goals and objectives for 2008-2009.

Cindy Baroway made a motion to approve the program goals and objectives, Sue King seconded the motion. A vote of the board members was as follows:

Diana Allen: Aye
Sue King: Aye
Cindy Baroway: Aye



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6. Review and approve or disapprove the 2008-2009 Head Start grant application including: budget, goals & objectives, accomplishments, program approach and training plan.

A discussion was held regarding the cost of the benefits to the grant-funded program. The occasional increases in grant funding are not keeping pace with the annual increase in expenses. May need to look asking for support from the city. A suggestion was made to ask for a percentage of the benefits rather than funding a position so that the program could better keep pace with the increased costs.

Cindy Baroway made a motion to approve the grant application for 2008-2009, Sue King seconded the motion. A vote of the board members was as follows:

Diana Allen: Aye
Sue King: Aye
Cindy Baroway: Aye

7. Adjournment

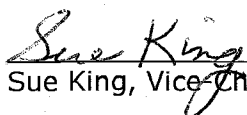
Diana Allen adjourned the meeting at 6:46 p.m.

Minutes Approved:



Diana Allen, Chairperson

April 7, 2008
Date



Sue King, Vice-Chairperson

April 7, 2008
Date



Cindy Baroway, Secretary

April 7, 2008
Date