

# CAMP PAHA

## Policies and Procedures

**PLEASE READ ALL THE POLICIES & PROCEDURES, THEN SIGN THE ACKNOWLEDGEMENT!**

### I. History

The RISE Above! day camp, Camp Paha, was founded as a joint effort between the City of Lakewood, several municipalities in Jefferson County and the School District to provide recreational programming for children with disabilities back in the early 1980's. We are committed to providing a recreational, educational and therapeutic adventures for our campers. Camp Paha is a traditional day camp. Campers have the opportunity to participate in swimming, sports & games, music, drama, arts & crafts, outdoor skills, nature activities, and outings into the community, just adapted to fit the needs and abilities of our campers.

### II. Purpose & Goals

- A. The purpose of Camp Paha is to provide recreational, educational and therapeutic opportunities in a safe, quality, and fun outdoor/indoor day camp environment. All campers must be able to function in a 1: 3 staff to camper ratio. The program is designed to incorporate quality supervision with an emphasis on the social, intellectual, and emotional growth of each camper. Together with you, we will work to provide a positive summer experience.
- B. Our goals are: 1) to give emphasis to citizenship and being a member of a group through the day camp experience, 2) to provide an opportunity for developing awareness about self, others and the environment, 3) to encourage growth in independence, and 4) to provide opportunities for fellowship and fun for our campers.

### III. Registration & Confirmation

- Registration for camp is complete when all the following forms have been completed: camper information and registration, camper physical form, immunization record, authorization/permission for medication and emergency treatment, medication authorization, counselor information, field trip permission slip, acknowledgment of policies and procedures, and payment plan agreement. **Campers whose applications are late will be moved to the waiting list. No camper will be permitted at camp until all these forms are completed and are on file.**

***There will be a \$25 late fee charge for paperwork turned in late***

- The fees for Camp Paha are set according to resident or non-resident status. (See payment schedule.)
- \$25 non-refundable registration fee required at registration.
- Individuals who are on the waitlist will be notified by phone or email when they have been removed from the waitlist.
- Approximately 1 week before camp starts you will receive a letter in the mail confirming your camper's place at camp. You will also receive information about our **Open House/Family Orientation** and your opportunity to sign up for Camper/Counselor/Parent Conferences. This will give you the opportunity to call in, make your appointment and find out which group your camper has been assigned.

### IV. Open House/Family Orientation

A camp orientation meeting/open house is held on the Thursday prior to the start date of camp. All families are welcome and encouraged to attend this meeting. The summer field trip calendar will be available that evening. We will overview what will be happening at camp. Parents and campers will be introduced to the camp staff and there will be time for you to speak individually to the counselors working directly with your camper. Please take the opportunity to schedule counselor/parent/camper conferences for this night. This will be your one-on-one time to talk with staff.

### V. Grouping

- A. Campers are assigned to groups by age, (social and cognitive functioning levels are also considered) providing each group with individuals from all disabilities. The groups consist of 8 to 12 campers. Camper groupings are supervised with a 1:3 staff to camper ratio. Groups are designed for campers to be with peers with similar cognitive, social and emotional functioning.
- B. Each group has a schedule that they follow each week. They participate in aquatics, arts and crafts, sports and games, nature exploration, outdoor living skills, music and drama, sensory room activities, as well as going on a number of field trips into the community. Campers will have some input into the choices of activities each group participates in. They will have the opportunity to share their interests with their head counselors as much as they are able. Head Counselors will take those interests into account when working with the activity specialists to

create the group's schedule. Schedules of activities may vary over the weeks. Please communicate with your camper's counselors for current schedules. You should receive a copy of the schedule weekly. Group schedules can be found in the sign in/sign out book for your camper's group located at the entrance of camp.

- C. When campers are away from camp, each group must check out in the office, giving departure/return times and destination. Each group carries an emergency first aid pack and cell phone, so that they can be reached immediately. All field trips are approved by the camp administration for safety and appropriateness for the group of campers.
- D. Campers arriving late or being picked up early may be temporarily moved to a group on site if their group is away from camp. Please notify camp staff (a director and your child's counselor) if your camper is being picked up early, especially on field trip days.

#### **VI. Release of Camper**

- A. Campers will be released to authorized persons only, (parents, guardian or individuals listed on the emergency form), unless arrangements have been made with camp administration. If the parent designates another individual to pick up their camper, this must be confirmed by telephone or in writing to the camp office. The camp personnel has the right to request a valid driver's license or identification card to release a camper to any one other than a parent or guardian.
- B. If a person arrives at the camp, who is not authorized to pick-up the child, the legal parent or guardian will be contacted immediately. If the child is in danger due to an unauthorized person at the location, staff will contact the authorities immediately.

#### **VII. Signing Campers IN and OUT/Hours of Operation/ Late Pick-up/ No Shows**

- A. Always accompany your camper into camp and sign them in with a time and signature. Please **do not** drop them off outside or send them in on their own. Please sign out your camper each evening. If someone special is picking up your camper, please notify the camp director, your camper's Head Counselor or the camp office. If your camper is to be released to walk home, ride the bus, or ride with another family, please make sure there is a written release on file in the camp office. Please note if your camper is arriving or departing via a transportation company, they must also sign your child in and out.
- B. The hours for the day camp are 9:00 a.m. to 5:00 p.m. The time before and after these hours are called Camp Care and are paid in addition to regular camp tuition. Camp Care is paid for by purchasing pre-paid amounts, \$20.00 for 10 hours of camp care, additional hours or non-pre-paid care are billed at \$2.50 an hour. Camp Care is billed by the quarter hour. Pre-registration for Camp Care is preferred, so that we may appropriately staff. Any camper arriving before 9:00 a.m. and remaining after 5:00 p.m. will report to Camp Care and parents will be charged. Camp Care is recorded for campers signed in prior to 8:50am and after 5:10pm. Parents will receive a bill at the end of camp for all camp care hours not pre-paid. After 6:00p.m. a late charge is assessed at the rate of \$10.00 per child, per 15 minutes or any part thereof. You may pay the late fee on site that evening or be billed for that amount. (A receipt can be issued upon request.) Any camper not picked up by 7:00 p.m. will be turned over to the Child Protective Agents of the City of Lakewood Police Department.
- C. **There will be NO After care on Monday Nights due to staff meetings. Please pick up your camper by 5:15pm on Monday nights. Late fees will be assessed beginning at 5:15pm.** We have decided to reserve Monday nights for staff meetings without campers present so that we may better communicate with the staff.
- D. Campers who are registered for camp but do not show on the first day of camp will be contacted by phone to determine if they are still attending camp. If not, the next person on the waitlist for that age group will be contacted to attend camp. If you change your mind about your camper attending camp, please contact April Rosenthal at 303-987-4866 as soon as possible.

#### **VIII. Illness/Accidents/Injury**

- A. The parent or guardian will be called should any camper become ill/injured at camp or arrive ill at camp. The camper will need to be picked up immediately. The staff member or camp nurse will determine the symptoms and begin relief measures/first aid. The parent or guardian will be contacted and the symptoms or description of the illness/injury will be relayed.
- B. If a parent cannot be reached, the staff members will try the emergency contacts provided by the parents. These individuals will be contacted according to the emergency form signed by the parents. If no parties can be reached, the camp director or camp nurse will decide the course of action to be taken.

- C. Life threatening emergencies will result in emergency care by calling 911.
- D. In the case of communicable disease, parents will be informed and advised as to the necessary protective measures. The Jefferson County Department of Health will be notified of the cases.

**IX. Transportation**

- A. Campers are transported to swimming and field trips in vehicles leased by the Housing and Family Services Department of the City of Lakewood. Busses will be leased from Laidlaw Inc. All transportation guidelines established by the City of Lakewood are adhered to. Safety education is required and provided to the staff as part of their camp training. Safety education is reviewed with the campers by the counseling staff, and again by the driver prior to each departure.
- B. Seating on any vehicle does not exceed the state law. Campers who use wheelchairs are transported therein and the wheelchair is locked in place on the vehicle with tie-downs required by law. Campers who use wheelchairs but are able to transfer will be transferred into a regular bus seat. Seatbelts and harnesses for campers who need them while on the bus are available. Campers under 40 pounds must provide an approved child seat for daily use by the camp for daily outings.
- C. Transportation of campers for camp field trips and activities will be provided on busses leased from Laidlaw Inc. and driven by licensed and approved drivers. Buses that are accessible for individuals using wheelchairs are available.

**X. Campers Personal Belongings/What to Bring to Camp**

- A. All personal belongings, including clothing worn by the camper, should be **clearly marked with a name identification**. The items your camper will need to bring to camp with him/her are:
  1. Swim suit and swim towel (Swim Diapers are required at the pools for campers who are incontinent)
  2. A change of clothes or two – extra shirts, pants, underpants, shoes, socks
  3. A light jacket if chilly
  4. Gym shoes are recommended
  5. Sun Screen # 30 or higher
  6. Other personal hygiene items required (disposable undergarments, wipes, etc.) at minimum a week worth of supplies.
  7. Any necessary adaptive equipment
  8. Nutritious lunch, snacks, water bottles

**Please put Camper's Name on all belongings.** The City of Lakewood is not responsible for any lost items with or without identification. Please check the lost and found for these items.

- B. Participants are highly discouraged from bringing personal belongings to camp. We don't want your camper's prized possessions to be lost or broken. The City of Lakewood and its representatives cannot guarantee that personal belongings will not be destroyed or lost.
- C. Camper Cell phones: We realize that many campers have cell phones to keep in touch with their parents. Cell phones may be brought to camp but should be turned off during camp hours (9am – 5pm). Campers may use their cell phones only in case of emergency. Campers using their cell phones to call friends or text message during camp activities will have their phones taken away and returned to them at the end of the day. Camp Paha is designed to encourage participation in activities with other campers, not interaction with electronic equipment.
- D. **Items that should NOT come to camp:** CDs, tape or CD player, ipods, MP3 players, Game boys, gum, candy, carbonated drinks, matches, cigarettes, lighters, knives, weapons, radios, toys, money, book or magazines of any sexual nature, illegal drugs or alcohol.
- E. If any camper brings inappropriate items to camp, these items will be confiscated and returned directly to the parent only. Repeat offenses of dangerous items will be grounds for removal from camp.
- F. Personal sports equipment should not come to camp unless permission is received from the sports specialist or camp director for a special event or activity.
- G. Only assistance animals are allowed to attend camp.
- H. Smoking is prohibited on camp property, as we lease the facilities from Jefferson County Schools.

- I. All medications including cough drops, creams, and inhalers are to be given to the camp nurse in their original prescription container that states the camper's name, dosage and times. Please do not send any over the counter medications with your child without written authorization from your doctor. **You must have written permission from the physician for each medication (both prescription & over the counter) to be dispensed at camp. Forms will be provided.**
- J. All campers are required to bring a lunch and morning snack each day. The camp will provide a cool drink for lunch and water for hydration throughout the day. Parents are required to send a well-balanced lunch. We refrigerate the lunches each day. If your camper has special dietary needs, please indicate on the camper registration. The camp will provide a small mid-afternoon snack. Please put camper's name on lunch bag, container or cooler. Each day lunches should be placed in the camper's group basket located near the entrance of camp.

## **XI Enrollment Criteria/Continued Camp Participation**

- A. Camp Paha is intended to meet the needs of many different individuals with disabilities. We must, at all times, look out for the safety and well being of all the campers. Camp Paha is a good fit for most campers. We work very hard to ensure the safety of all our campers and staff.
- B. We are a summer day camp with recreation and child enrichment as our primary goal. To provide this safe positive camp experience, our camp is staffed with one staff person for every three campers. Should a camper require 1:1 assistance all or most of the time, please understand that it is your responsibility to provide the 1:1 staff person. If your camper requires 1:1 assistance for more than 20% of the day, then your child would require a 1:1 aid at camp. For example if your camper requires 1:1 care for participating in activities other than toileting or feeding then your camper would require a 1:1 aid at camp. Need for 1:1 aid will be at the discretion of camp administration. If your camper has a 1:1 aid at school, he/she will most likely need one at camp. Please contact the camp director or camp administrator if you have questions or concerns.
- C. No camper will be allowed to physically assault anyone at camp. If a camper's behavior is dangerous to themselves, the other campers, or the camp staff, this camper will be withdrawn from camp. Some of our campers do act out aggressively while at camp. During a first offense the parent/guardian will be notified of the situation and efforts to redirect the behavior by the camp staff. Camp staff will work with the camper and parents to establish a behavior plan/contract for camp. If a camper displays a consistent pattern of aggression toward objects, campers or staff, or is defiant and uses negative responses, or significantly displays limited self-control, parents will be informed by phone and in writing. Repeated behavior problems will be cause for sending the camper home for the day and/or a suspension of 1 to 3 days from camp. Continued inappropriate behavior will lead to eventual removal from camp. Parents will receive advance warning of this decision. NOTE: A refund of unused camp tuition will be issued.
- D. Parents/Guardians may choose to withdraw their camper at any time during the summer. Families who withdraw their child from camp may receive a refund for unused tuition through the end of the week the camper last attended. We request that parents/guardians notify the director or executive director of Camp Paha either by phone or in writing of the withdrawal from camp and their reasons for doing so. We hope that every camper has a positive experience at Camp Paha, but we also know that we are not a perfect fit for every camper.

## **XII. Discipline/Rules for Participation/Behavior Management**

- A. Corporal punishment is not allowed at Camp Paha. Discipline will be conducted so as to educate and redirect, rather than punish. The techniques used will include, talks, mild reprimands, time away from the activity, (within the room). Time away from the activity (in the hallway or in the office, always with a staff person in attendance.) In place of calling it "time-out," we use the term "taking a break", "quiet time or spot" and emphasize thinking about what they did and what they will do differently next time.
- B. In the cases of extreme behavior problems in which participants are not responding to the above listed techniques, a behavior contract will be put into place. Parents will also sign a behavior contract. If the camper is still unable to successfully function within the camp setting, the camper will be removed from camp. Camp Paha utilizes a "3 strikes and you're out" policy, please see the "green, yellow & red" system explained below. Parents will be notified when a behavior issue occurs. We understand that our campers at Camp Paha are unique. We understand that our campers come with behavior issues related to and as a result of their specific disabilities. We want campers to have every chance to succeed at camp. The behaviors that most concern us are violent and aggressive behaviors towards other campers and staff. Behaviors that would cause a camper to be a threat to themselves or others. Behaviors that result in the continuous destruction of property. We consider each camper on an individual basis and look to parents and caregivers for behavior management techniques that are successful with your camper.

On a 1<sup>st</sup> offense the parent will be called by the behavior specialist or camp director and a green sheet will be issued. The behavior specialist and parent will work together on ways to redirect the camper, find reasonable consequences, and help the camper identify what behaviors he/she needs to work on. On a 2<sup>nd</sup> offense, the parent, camper, staff and behavior specialist will meet together to create a behavior plan and a yellow sheet will be issued. The behavior plan will have specific and concrete behaviors that are expected and not acceptable for the camper. On a 3<sup>rd</sup> offense the camper will be removed from their group, the parent will be called to come pick up the camper, a red sheet will be issued and the camper will be asked to leave camp for the remainder of the summer.

- C. In cases of destruction or messes, the camper will be requested to rectify the situation. In cases of destruction of facility property parents will be asked to assume responsibility of the bill. Purposeful destruction of another child's possession will be the financial responsibility of parent.

### **XIII Abuse**

Any form of suspected child abuse (neglect, physical, emotional, or sexual) is immediately reported to the director and camp nurse, and they will initiate an investigation. Camp Paha is mandated reporter of suspected abuse.

Child Abuse is:

1. Neglect: Failure to provide adequate nutrition, clothing, shelter, medical care, or supervision for a child that results in injury or medical complications for that child. Neglect is different from poverty and may occur regardless of family's economic standing.
2. Physical Abuse: Non-accidental trauma that results in injury or death to a child by any person in a position of trust.
3. Emotional Abuse: Consists of a pattern of behavior that impairs a child's emotional development and positive sense of self, possibly resulting in psychological damage. Emotional abuse includes the presence of a pattern of belittlement, criticism, rejection and threats and the absence of supporting behaviors such as praise, pride in the child, and expressions of love and concern.
4. Sexual Abuse: Any sexual exploitation involving a child or adolescent who does not fully comprehend the situation and is unable to give informed consent. This includes any sexual contact between adults and children where the child is less than 15 years old and/or there is a four-year age difference between the suspect and victim.

A list of what to watch for has been given to each staff person. Also staff orientation week includes information on what to watch for and what to do. Staff are required to report any suspected child abuse.

### **XIV Emergency Procedure**

Emergency procedures have been established for the safety of the campers. Emergencies occurring at the camp facility/school will also follow Jefferson County Public School emergency policies.

#### **A. FIRE**

Each room is marked with a visible sign which directs persons in that room to the closest and safest exit door. The counselors quickly walk their campers to the meeting point and take attendance. This is reported to the administrator in charge. Camp Director makes a check of the building and calls the appropriate emergency personnel.

#### **B. TORNADO**

In the event of a tornado warning, all campers are brought into the building and are to sit against the inside walls away from windows and doors. The staff will keep the campers occupied with activities that can be done quietly in this safe place. Immediate head count will be made. Campers will stay until an all clear has been announced. The indication for this procedure will be 3 sets of 3 blasts on the regular school bell.

#### **C. SEARCH AND RESCUE**

Immediately upon determining a camper is missing, the group leader reports to the camp administration with the camper's name and description. A search is conducted by all available staff of the grounds and school premises. If the camper is not found in 15 minutes, the local police department is notified by the camp administrator. At this time, parents of the missing camper are notified. While waiting for the police, the staff continues their search efforts. When the police arrive, the search and rescue is entirely turned over to them.

#### D. AWAY FROM CAMP PROBLEMS

Away from camp problems are handled by the camp staff in attendance and camp administrators are notified immediately as to what has happened and what actions were taken or need to be taken.

#### E. INCLEMENT WEATHER OR EXCESSIVELY HOT WEATHER

The City of Lakewood has adopted the following as guidelines for inclement and/or excessively hot weather. Campers will not be allowed to play outside when the temperature exceeds 98 degrees or when the temperature falls below 15 degrees. Camp administrators will also take into consideration heat indexes, wind chills, smoke concerns, and ozone alerts. Camp Paha will provide alternative indoor activities including but not limited to movies, games, and group activities. Counselors will remove campers from inclement weather to a safe location. Staff will provide adequate hydration of campers with water or a Kool-Aid type drink. Television and video viewing is limited to "G" rated programs, videos and cartoons. Television and videos will be viewed only during before and after camp care, inclement weather or excessively hot weather, or special occasions. Campers will continue to go swimming even on cool days as long as the water in the pool is over 80 degrees. If the temperature falls below 65 on swimming days we will not go swimming.

### XV Visitors Procedures/Volunteer Policy

- A. We welcome parents to visit the camp at any time. All visitors must check-in/sign-in with the office upon arrival before entering program areas. Proper identification will be required and verified. All visitors will state the reason for the visit in the staff communication book. Visitors must wear a visitor badge while at camp.
- B. Parents are encouraged and welcome to visit the program any time. Parents are welcome to participate in activities and assist on field trips as appropriate. Parents who wish to participate on a regular basis need to enroll as a City of Lakewood volunteer and complete the following: background check, central registry form, provide three written references and provide the camp with emergency contacts.
- C. Other volunteers are welcome to participate in activities and assist on field trips as appropriate. Volunteers who wish to participate on a regular basis need to enroll as a City of Lakewood volunteer and complete the following: background check, central registry form, provide three written references and provide the camp with emergency contacts.
- D. One time volunteers must have the City of Lakewood volunteer form, emergency contacts on file in the office. Any one under the age of 18 must have the volunteer form signed by a parent or guardian.

### XVI Payment Schedule/Financial Assistance/Scholarship

Camp Paha fees:

Resident:	\$1400 for 7 weeks
	\$1050 for 7 weeks while enrolled in summer school
	\$700 for 3 weeks
Non-resident:	\$1800 for 7 weeks
	\$1400 for 7 weeks while enrolled in summer school
	\$900 for 3 weeks

Payment Schedule available at registration. Payment plan must be returned with registration or application.

Financial Assistance and Campership/Scholarship - Please ask for information and applications at the time of registration or contact April Rosenthal at 303-987-4866.

#### Camp Care:

- 10 hours camp care costs \$20.00 (pre-paid during camp)
- Hourly rate of \$2.50 an hour for non-pre-paid camp care
- Billed by the quarter hour
- Please let the camp director know if you are going to use camp care so we may staff appropriately.
- Based on usage you may receive a bill weekly, monthly or at the end of camp for any services rendered. You are responsible to pay for any camp care used during the course of the summer.
- Camp Care will NOT be available on Monday Nights due to Staff meetings. Please pick up Campers by 5:10pm

Parents/Guardians are responsible for the payment of Camp Paha fees and Camp Care fees in a timely manner (see payment schedule). Overdue accounts will cause your camper to be unable to attend camp until the account is made

current. In the case of overdue accounts, parents will be called and asked not to bring their camper to camp until the account is made current. Payments are readily accepted by mail, in person, by phone or at camp. Past due accounts after the camp season will be referred to a credit collection agency for payment.

#### **XVII Camp Personnel**

At this time Camp Paha is staffed with a camp director, 2 assistant camp directors, a registered nurse, a nurse's assistant, seven program specialists, 1 behavior coordinator, 10 head counselors, 25 counselors & assistant counselors and 10 counselors in training. All staff have completed background checks, TRAIL registry checks, fingerprint checks, 1<sup>st</sup> Aid and/or CPR, and meet City and Social Services guidelines, as well as American Camp Association Accreditation Standards.

#### **XVIII List of items to be submitted - prior to starting camp. Camper applications are due on May 29, 2009.** All information must be completed for your child to start camp. Campers with late applications will be moved to the waiting list. Camper missing paper work will not be allowed to attend camp until it is completed. This is a licensing and accreditation requirement.

List of forms to be completed in detail, signed and received. Use this list as a check off system once form is completed and turned in.

##### **The following items are turned in upon registration.**

- Camper Information & Registration Form
- Registration Fee (\$25 non-refundable)
- Payment Plan Agreement

##### **The following items are turned in upon registration.**

- Camper Physical Form
- Medical Examination Form with a Physician's signature on it.
- Permission to administer medication in child care form (one for EACH med. administered at camp)
- Immunization record card (copies are acceptable)
- Counselor information sheet
- Field Trip Permission Slip (back page of camper physical form)
- Acknowledgment of Policies and Procedures (last page of the policies and procedures)

#### **XIX Health Screenings**

Within the first 24 hours a camper is at camp, they will be given a health screening by the camp nurse. This includes checking the camper's skin, head, and feet for visible illness, injury or communicable disease upon intake into camp. The screening is performed in compliance with ACA Standard HW-9 and is available to you upon request. The screening ensures that the camper is free from illness and communicable disease upon entering camp to protect the camper and camp. It also allows us to check for rashes, skin abrasions, bruises, pressure sores, etc., that might not have been present at the time of the camper's physical. This screening will be done in the presence of the parent/guardian on the first day the camper attends camp unless you sign the attached permission form that we may perform the screening without your presence. The screening may require clothing to be removed to look at various skin areas. Please inform your camper of this prior to his/her attendance at camp.

#### **XX Camper Supervision**

Camp Paha staff will, constantly throughout the day, count the campers in their group and report totals to the head counselors. Campers are supervised at all times while at camp and while on field trips in the community. Head Counselors will carry a list of all campers in their group and do head counts before going to an activity, while in an activity, and when returning to the camp homeroom. While on field trips, camper head counts will be done when boarding the bus, while on the bus, during the field trip, when boarding the bus to go back to camp, and again once at camp. Camp staff will communicate within their groups the whereabouts of campers at all times.

At 5pm each day campers are taken to aftercare where they are supervised in relaxing camp care activities until the parent/guardian picks up the camper. At the close of camp, the Camp director on duty will check the camp care room, the bathrooms, the group rooms, and other areas used by the camp to determine all campers have been picked up before closing camp for the day.

#### **XXI Camper withdrawal by a Parent/Guardian**

Parents/Guardians may choose to withdraw their camper at any time during the summer. Families who withdraw their child from camp may receive a refund for unused tuition through the end of the week the camper last attended. We request that parents/guardians notify the director or executive director of Camp Paha either by

phone or in writing of the withdrawal from camp and their reasons for doing so. We hope that every camper has a positive experience at Camp Paha, but we also know that we are not a perfect fit for every camper.

**XXII Filing A Complaint**

We hope families will feel comfortable coming to the camp directors on site or contacting April Rosenthal at 303-987-4866 to share concerns about Camp Paha. To file a formal complaint about our camp facility please contact:

The Colorado Department of Human Services  
Division of Child Care  
1575 Sherman Street  
Denver, CO 80203-1714  
Or Call  
1-800-866-5958 or 1-800-799-5876

**NO CAMPER WILL BE PERMITTED AT CAMP UNTIL  
ALL COMPLETED FORMS ARE ON FILE.**

**CAMPERS WITH LATE APPLICATIONS WILL BE MOVED  
TO THE WAIT LIST FOR THEIR AGE GROUP**

**&**

**Charged non-refundable \$25**

**CAMPER APPLICATIONS ARE DUE MAY 29, 2009**