B. Procedure

1. The Police Department continuously receives complaints on large parties involving loud music and juvenile drinking. They take place in private homes and out of doors, normally when the parents are not present.

   a. Once the situation is contained and controlled, the screening process shall begin. Each person shall be screened for age, intoxication, and involvement. A field supervisor may authorize a waiver of this screening requirement if he believes, in light of the circumstances, that such screening is impractical.

   b. Take juvenile offenders into temporary custody where appropriate. Thereafter the juvenile shall be released to parents, legal custodian, or legal guardian pending any court filings, or after the issuance of a municipal summons.

   c. If no contact is made with the parent, legal guardian, or legal custodian, the intoxicated juvenile offender shall be taken to detox. If such contact is not established, agents shall notify the Jefferson County Department of Social Services.

   d. If detox cannot accept a juvenile, arrangements are to be made to release him to Jefferson County Department of Social Services for placement.

   e. If a juvenile offender is otherwise in need of medical care, the juvenile shall be transported to a medical facility to receive appropriate treatment. Agents shall notify the juvenile’s parents, legal guardian, or legal custodian as to the juvenile’s status. If such contact is not established, the agents shall notify the Jefferson County department of Social Services.

   f. Applicable juvenile filings are to be made as soon as possible.

   g. Adult offenders present shall be charged appropriately in accordance with criminal statutes.

   h. Appropriate disposition of the offender's vehicle shall be completed, i.e., release to parent or tow the vehicle in accordance with each agency's procedure.

   i. The necessary attention shall be given to landowners' and homeowners' interests for trespass, criminal mischief, etc., through appropriate criminal filings.