#### CITY OF LAKEWOOD POLICE DEPARTMENT

# POLICE AGENT APPLICATION FREQUENTLY ASKED QUESTIONS

# 1. How do I prepare to succeed in this process?

Learn as much as you can about local law enforcement and the duties and responsibilities of a police officer.. Research the City of Lakewood, both as an organization and as a community. Be clear within yourself about why law enforcement appeals to you and why you believe you will succeed in this field. Answer all questions honestly and thoroughly at every stage. Get into excellent physical shape. Most importantly, **follow all instructions given throughout this process precisely.** The City receives hundreds of applications for this position; you will succeed by following instructions, showing up on time and prepared for the given activity, and **demonstrating professional behavior in every interaction with City employees.** Check your account on governmentjobs.com and your e-mail regularly for updates on your status.

# 2. Do I have to list every job I've held in the last 10 years on the employment application?

Yes, even part-time jobs. Provide as much information as you can on jobs you have held since age 18 or, if you are younger than 28, since age 16. Even if the job lasted two days, include it.

# 3. Is there a maximum age limit for Police Agents?

No. Minimum age is 21.

## 4. If I live out of state, will I be required to come to Lakewood? Does Lakewood pay for travel?

Yes, for testing. See the timeline for specific testing dates. The City has no travel budget, so you are responsible for all travel expenses.

## 5. Do I have to have a Bachelor's Degree in Criminal Justice?

No. The requirement is a Bachelor's Degree in any discipline.

## 6. Are there specific height/weight requirements?

No. You must be able to pass the physical abilities test and a doctor's physical exam tailored to the essential functions listed in the job description. If you're uncertain, read the job description physical requirements very carefully, since the physician will be following those requirements to determine your fitness for duty. Visual ability will be measured with corrective lenses.

# 7. What does the physical agility test consist of?

The obstacle course is 130 yards. Equipped with belt, baton, radio, and weapon, you must climb a 6-foot fence, under a sawhorse, through a window, run up several stairs, identify a suspect, and drag a 150-pound dummy five feet—all within 76 seconds.

# 8. Is a copy of my transcript acceptable, or will I need to furnish an original?

A copy will be acceptable in early stages of the application process. **However, upon a job offer, we will need an original transcript.** 

# 9. How do I schedule a ride-along?

Ride-alongs are limited, but you may call (303) 987-7170 to schedule one.

# 10. How do I get my forms notarized?

Your bank should provide a notary at no cost or for free. Make sure that everything we request to be notarized is, indeed, notarized.

## 11. What is an I-9 form?

An I-9 is an Employment Eligibility Verification form distributed by the U.S. Department of Justice, Immigration and Naturalization Service. You will be required to fill out and sign the I-9 within three days of your employment. You must also furnish I.D. (various types are acceptable) within the same 3 days.

# 12. Is the Academy like "boot camp?"

The Academy is para-military. You are not required to live in dorms, however. The classroom phase of the Academy is usually 8 a.m. to 5 p.m. Monday through Friday, and it lasts approximately 23 weeks. You will then be assigned to a Field Training Agent for 12-16 weeks (depending on your progress), where your shift could vary. Laterals will attend a reduced Academy schedule and be deployed sooner.

# 13. Will I have to cut my hair, shave my beard or get rid of my earring?

Fresh shaves are required daily, and no facial hair or sideburns are allowed while in the Academy. Wedding rings and watches are the only jewelry that may be worn. Females with long hair must wear it off the collar. No colored fingernail polish will be allowed. Visible tattoos must be covered.

## 14. Are weapons furnished by the Department? What about soft body armor?

Weapons are not furnished. You will need to purchase a Glock 9mm handgun (Model 17 or 19). A personal protection vest is furnished, along with full uniforms, shoes, boots, jacket, socks and ties.

### 15. If I don't make it through the recruitment process, do I have to re-apply next time?

You must submit an online application each time you apply for a Police Recruit position. We advise that you keep copies of your application packet to assist you in reapplying with the City of Lakewood.

#### 16. I have a guestion that was not answered here.

Please email your questions to recruiter@lakewood.org. In most cases, we will respond within one business day.