

MEMORANDUM

To: Mayor Murphy, City Council, and Management Team

From: Margy Greer, City Clerk
Teri Colvin, ACIC Coordinator

Date: 10/11/2013

Re: 2013 Third Quarter Report - Status of Assignments and Recommendations from the Advisory Commission for an Inclusive Community (ACIC)

The following is a review of the progress of the Advisory Commission for an Inclusive Community (ACIC) during the third quarter of 2013. The review contains updates on assignments and/or recommendations that were made, completed, or are still in the working stages during the third quarter of 2013.

ORGANIZATIONAL UPDATE

During the third quarter of 2013, ACIC members were working hard researching and gathering information for seven assignments assigned by City Council.

In addition to their regular duties, several members also took on the role of an ambassador and volunteered to attend other community meetings and report back to City Council. Eight ACIC members volunteered to attend six different meetings including: Jefferson County Parks – Open Space Advisory Committee, Jefferson County Board of Commissioners, Red Rocks Community College Foundation, Foothills Animal Shelter, Jeffco Public Schools – Board of Education, Regional Air Quality Council. Each member was required to attend an ambassador’s orientation to understand their role as an ambassador. The ACIC ambassadors started submitting reports from the various meetings and the feedback has been very positive.

The ACIC continued to educate its members by inviting several guest speakers to talk about City programs and visiting local areas of interests. Guest speakers in the third quarter included Planning/Development Assistance Manager Evelyn Baker who encouraged members of the ACIC to submit applications to take part in the 2013 Citizens’ Planning Academy; City Council Members Adam Paul and Tom Quinn who provided an update of the 2013 legislative session and explained the roll of the City Council Legislative Committee; Lakewood Police Volunteer Coordinator Al Williams who promoted the Citizens Police Academy and talked about the Lakewood Police Volunteer Program; and Senior Services Specialist David Appel talked about programs and services for older adults in Lakewood.

The ACIC held its August Full Commission meeting at the Lakewood Heritage Center County School House. ACIC Members toured Ward 4 with Council Members David

Wiechman and Adam Paul in July. The tour featured unique areas of Ward 4 including Solterra, Green Mountain, the Vitamin Cottage world headquarters, and Glennon Heights and Foothills Elementary Schools. In August, ACIC members took a bus tour of Ward 1, given by Ward 1 Council Representatives Karen Kellen and Ramey Johnson. The tour featured the Federal Center, St. Anthony's Hospital, Red Rocks Community College, several new light rail stations, Colorado Mills shopping center and Colorado Christian University. The Ward 5 bus tour, with Council Members Diana Wilson and Tom Quinn, in September included highlights such as the Stone House, Bear Creek Lake Park, Fox Hollow Golf Course, the Colorado Academy and the historic Beers Sisters Property.

In August, two members of the ACIC resigned: Bruce Yapple and Eloy Garduno. Two new members were appointed to fill the unexpired terms: Anthony Schwaury and Samantha Larson. New member orientations were held for the two new members.

2013 PROJECT/ASSIGNMENT UPDATE

Code of Ethics for City Council

In the first quarter of 2013, City Council asked the Commission to research if other municipalities have a Code of Conduct for their elected officials. If so, what does it include? Have they had to enforce it and under what circumstances? Do they have a Code of Conduct or is it framed as a different document?

The Civic Awareness Committee accepted this assignment and is in the process of developing recommendations.

Status: In Progress

Civility in Lakewood

The Civic Awareness Committee is working on the City Council assignment of researching and developing best practices to promote civility in City Government and, especially, when the public is speaking at City Council Meetings, Ward Meetings, and at other government functions.

The Committee continues their work researching this assignment and compiling their recommendations.

Status: In Progress

Diversity Education Opportunities for Community and Staff

At the request of City Council, the Civic Awareness Committee accepted the assignment to research and develop possible educational opportunities for the community and staff that will be inclusive in all areas of diversity: ethnicity, race, disabilities, culture, etc.

In addition to their two previously mentioned assignments, the Civic Awareness Committee has begun working on this assignment.

Status: In Progress

How to Engage Community Members

In March the Neighborhoods Committee accepted the City Council assignment that asked the Commission to research and recommend ways in which to foster relationships and mentoring amongst the senior population, businesses, and teen population.

The Committee continues their work researching this assignment and compiling their recommendations.

Status: In Progress

Green Waste Research

In May, the Sustainability Committee took on the City Council assignment requesting that the Commission research the following:

- 1) What do cities do when they cut down/trim trees with the wood from those trees? For example, citizens would be interested in obtaining firewood from this. Do the cities provide opportunities for the citizens to pick up the wood?*
- 2) On the same vein, with the closing of Rooney Road, should we look into offering more mulch days for Lakewood citizens? What do other cities do?*

The Committee is working hard to compile their recommendations into a proposal and plans to present their recommendations to ACIC Officers before the end of 2013, and to the Executive Committee and the Full Commission during the first quarter of 2014.

Status: In Progress

Civics 101 Promotion

City Council has asked the ACIC to promote Lakewood's "Civics 101" program to a more diverse group of residents.

This assignment was given to the Civic Awareness Committee to complete.

Status: Awaiting Final Report

Plastic Bag Education

City Council asked the ACIC to research and advise them on the best way to educate the public and businesses on the hazards of plastic bags and their disposal and recommend ways to promote the use of safe alternatives to residents and businesses.

On August 7, 2013 the Sustainability committee accepted this assignment.

Status: In Progress