

MEMORANDUM

To: Mayor Murphy, City Council

From: Margy Greer, City Clerk
Teri Colvin, ACIC Coordinator

Date: 10/12/2011

Re: 2011 Third Quarter Report - Status of Assignments and Recommendations from the Advisory Commission for an Inclusive Community (ACIC)

The following is a review of the progress of the Advisory Commission for an Inclusive Community (ACIC) during the third quarter of 2011. The review contains updates on assignments and/or recommendations that were made, completed, or are still in the working stages of committees during the third quarter of 2011 and where, if appropriate, those recommendations are in the implementation stage.

ORGANIZATIONAL UPDATE

In the last three months, one new ACIC member was appointed by City Council to the ACIC: Samuel Berkman. A new member orientation will be held in November and all new and existing ACIC members will be invited to attend. With the addition of Mr. Berkman, there are 38 active ACIC members and five vacant positions. New members are being actively recruited and the vacancies are being advertised.

This year, ACIC members have been encouraged to learn more about City of Lakewood programs, policies, facilities, and day-to-day operations. Several ACIC members recently toured the Isaac Solomon Historic Synagogue and the historic Loveland House. Also, several guest speakers have attended ACIC meetings to help educate the committees about the City of Lakewood. Guest speakers included Michele Millard, Medical Marijuana Specialist from the City Clerk's Office; Alan Searcy, City of Lakewood Stormwater Quality Coordinator; Steve Carpenter, City of Lakewood Urban Parks Manager; Michelle Hadwiger, City of Lakewood Economic Development Specialist; Erich Harris, City of Lakewood Sustainability Coordinator; Tami Fischer, Executive Director of Metro West Housing Solutions; Denise Stephens, Executive Director of Jeffco Business Resource Center; and Kris and Bob Autobee, local authors. We are working to arrange many more educational opportunities for the fourth quarter!

It was recently decided that ACIC Officers would take over hosting the "New Member Orientation" as a way to better involve officers in welcoming new members to the Commission. This process will begin in 2012.

The 2012 ACIC Officers Election process is underway. A nomination committee was appointed on September 21, 2011 and there seems to be several individuals considering running for an officer's position.

Each year December marks the end of ACIC terms and this year we have 15 terms expiring. We are discussing succession planning and encouraging ACIC members to re-apply for the ACIC.

2011 PROJECT/ASSIGNMENT UPDATE

Renewable Tax Energy Exemption

In August, the Environmental Committee presented its grassroots assignment proposal, *ACIC 2011-3 – Renewable Energy Tax Proposal*, to City Council Officers, suggesting waiving use tax for renewable energy components installations.

The Committee recommended that the City of Lakewood waive all of the use tax for renewable energy components used for residential and commercial renewable energy installations for five years, with the idea that the exemption would be extended if it is deemed successful. The proposal further suggested inclusions to the City's program be the same as the state sales and use tax exemptions (C.R.S. 39-26-724) and add geothermal electric, geothermal heat pumps and geothermal direct use as defined in the Federal tax credit.

City Council Officers asked staff to perform additional research including, among other things, determining which other home-ruled cities offer this type of incentive, the number of permits issued for renewable energy components each year, the use tax associated with those permits, whether the tax is deterring installation of renewable energy components, and determining if there is a way to measure effectiveness over a 5-year period.

Status: Completed

Adopt – a – School

On September 26, 2011, the ACIC Executive Neighborhood Committee presented *ACIC Assignment 2011-2 – Adopt-a-School* proposal recommendations at a City Council Officer's Meeting. This assignment was originally proposed by City Council earlier in the year.

The committee recommended the development and implementation of a formal volunteer program, a Pilot Program focused on schools within the Lakewood Articulation Area of the Jefferson County School District; later to be expanded district-wide. This Pilot Program would be initiated by the City of Lakewood taking the lead to bring together a task force of stakeholders to develop concrete steps to create school/business/volunteer partnerships. The task force should identify the needs and expectations of schools, businesses and volunteers to assure effective matches; establish a formal structure to manage the program, including training, a strong data base and central coordination; implement a Pilot Program to partner businesses and volunteers with schools in Lakewood based on school needs and business resources; and seek funding opportunities. The recommendations proposed were a result of joint committee efforts between the Neighborhoods, Seniors and Business Committees.

Input was received from the City Council members present regarding the need to think strategically about the implementation of this project in order for it to be a success. Future staff involvement will be critical and assigned at a later date.

Status: Completed

Lakewood Treasures

In May, the Seniors Committee brought forward a grassroots assignment, *ACIC 2011-5: Lakewood Treasures*, to be considered by City Council. The internally developed assignment proposed the creation of a "Lakewood Treasures" as a way to honor and thank older residents for their unique contributions to our community and capture and preserve their stories for future generations.

On September 26, 2011, ACIC Seniors Committee members presented their proposal to City Council Officers. They recommended appointing a committee to locate candidates and handle logistics; interviewing candidates for the honor of "Lakewood Treasure"; recording or videotaping interviews and replaying the interviews on the City's web site; and honoring those selected as "Lakewood Treasures" at a City Council meeting.

City Manager Kathy Hodgson asked that the Community Resources Department do some additional research to see what other similar programs are being offered in the surrounding areas that the City of Lakewood could possibly partner with. Additionally, staff was directed to do research to see what a program of our own would look like.

Status: Completed

Door – to – Door Solicitation

On June 6, 2011, the ACIC Executive Committee voted to accept an assignment, *ACIC 2011-4*. At the request of City Council, the Committee will research and make recommendations regarding the possibility of Lakewood having a licensing procedure for door-to-door solicitors. If the recommendation is to have a licensing procedure, the recommendation should include any rules or regulations that should be included in an ordinance. This is a joint committee assignment between the Business Committee, Neighborhood Committee and the Seniors Committee.

Status: In Progress

Residential Property Maintenance Code

In August, the Neighborhoods Committee, along with the Environment Committee were assigned a research project, originally discussed by the Mayor when he was a guest speaker at a Full Commission meeting, related to developing policies and recommendations related to a residential property maintenance code.

Status: In Progress